

**TOWNSHIP OF OCEAN
BOARD OF HEALTH**

MINUTES

9:00 am

January 11, 2017

REGULAR BUSINESS MEETING

1. PROCEDURAL

- a. Call to Order –
- b. Flag Salute
- c. Open Public Meetings Act Statement.
STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Office.

Roll Call -	Richard Arkenberg	<u> X </u>
	Nick Bonamassa	<u> Absent </u>
	Dana Covitz	<u> Absent </u>
	Cecilia West	<u> Absent </u>
	Dolores Marino	<u> X </u>
	Mary T. Neafie Alt. #1	<u> X </u>
	Kelsey Denning Alt. #2	<u> Absent </u>

2. ADMINISTRATIVE BUSINESS

- a. **Approve Regular Business Meeting Minutes of October 12, 2016.**

Motion to approve was moved by Mary Neafie, seconded by Richard Arkenberg.
All in favor: Aye, None opposed.

- b. **Activity Report Review– October, November and December 2016**

No discussion took place on the activity reports.

- c. **Correspondence – 4th Quarter 2016**

No discussion took place on the activity reports.

3. OLD BUSINESS

- **Flu Clinic – October 14, 2016**

The flu clinic was a success. Fifty-one (51) flu shots and four (4) pneumonia shots were administered.

4. NEW BUSINESS.

- **Animal Licensing**

Currently 169 dogs and 18 cats are licensed. The 2016 licensing totals are 882 dogs and 164 cats. Secretary Giardino mailed 980 dog and 185 cat renewals on December 30, 2017. Renewals returned by the post office due to “forwarding address expired” are deleted. The annual Township calendar containing animal licensing information was mailed to all residents of the Township of Ocean in December.

- **2017 Rabies Clinic – Saturday, February 11, 2017**

The 2017 free Annual Rabies Clinic has been scheduled for Saturday, February 11, 2017. Cats are 9:30am–10:00am and dogs are 10:00am-11:00am. Members and volunteers should arrive at 8:45am.

A display notice advertising the rabies clinic will be published in the Mailbag Newspaper on February 3, 2017 and February 10, 2017. A notice was posted on the bulletin board at Town Hall, on the Township website, Township email and will be on the flashing signs on Route 9 beginning Tuesday, February 7, 2017.

Dr. Behan from the Barnegat Animal Clinic will be the veterinarian administering the shots.

Board of Health members who have confirmed attendance are Richard Arkenberg, Nicholas Bonamassa, Dana Covitz, Mary Neafie and Dolores Marino. There will be some high school students seeking community service hours volunteering as well.

Duties to be distributed among the volunteers are (1) Filling out rabies certificate with owner name, address, phone, animal name, breed, color, dog or cat, sex, age, size and vaccination dates, (2) letting owners know we need prior vaccination certificate in order to get a 3 year shot, otherwise they get 1 year shot, (3) crowd control – making sure cats are first and dogs are not allowed in until 10am, as animals exit allowing more in hallway to wait, (4) owners must clean up after their pet with supplies provided by Board of Health (windex, paper towels, plastic bags), (5) passing out flyers: “Town Hall Open Today for Licensing” flyer and “Free KI Tablet Distribution” flyer.

Dolores Marino requested the rabies clinic flyer and sample vaccination certificate be emailed to members prior to the clinic, to inform members/volunteers what to expect. Secretary Giardino will send email to members.

5. PUBLIC COMMENT.

No public was present.

6. BOARD COMMENTS.

No comments from the board.

NEXT MEETING IS April 12, 2017.

7. ADJOURNMENT

Motion to adjourn meeting was moved by Dolores Marino, seconded by Mary Neafie.
All in favor: Aye, None opposed.

Michele Giardino, Secretary
Township of Ocean Board of Health