

**Special Events Committee 5-12-2015**

**TOWNSHIP OF OCEAN  
SPECIAL EVENTS COMMITTEE  
REGULAR MEETING MINUTES  
May 12, 2015**

Meeting began at 7:00 p.m.

**CALL TO ORDER**

**PLEDGE OF ALLEGIANCE**

Chair asked for a moment of silence- Rita Sweeney stated that one of our members, Arlene Servis passed away.

**OPEN PUBLIC MEETING ACT STATEMENT**

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

**STATEMENT OF RESPONSIBILITIES:** The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Chair, Jeanne Broadbent.

**ROLL CALL**

Members Present:    Jeanne Broadbent    Pat Eppolito    Jay Manza  
                                 Jacquelyn Petrosilli    Rita Sweeney    Joan Tredy

Members Absent:    Georgette Boden,    Barbara Houston    Debra Woods

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### **APPROVAL OF MINUTES:**

Chair asked for a motion to approve the minutes of April 14, 2015.

Rita Sweeney made a motion to approve and Jacqueline Petrosilli seconded it. All in Favor ( Aye)

### **CORRESPONDENCE:**

Secretary stated that she received three emails:

- 1) Thank you from Dr Ann Earon she noted that we have 118 businesses/ community groups/schools signed up
- 2) From Clerk in reference to Paint the Town Pink
- 3) From Georgette with the attachment of the stage schedule for Founders Day

### **OLD BUSINESS**

### **FOUNDER'S DAY**

98 Vendor spots are registered which includes the rides as well. There are seven Food type vendors:

- 1) Boxes or nuts – chocolate covered cannoli's etc
- 2) Goody's Catering – breakfast sandwiches, cheese steaks, grilled cheese, etc.
- 3) Ice Cream Truck- Founder's Day and Fireworks
- 4) Big Daddy's Chicken and Ribs – Sausage, cheese steaks, gyros, shrimps, clams
- 5) Cub Scouts - popcorn, cotton candy and pretzels
- 6) Harrison Gourmet Coffee – coffee, cannoli's and biscotti
- 7) Sweet Tooth – funnel cake, Italian ice and ice cream

Chair stated she is still trying to get more food vendors  
Revenue wise it is \$1155 in regular vendors and \$525 in food vendors that we have collected so far.

### **NEW BUSINESS**

We were awarded a grant of \$400.00 from Southern Ocean County Chamber of Commerce.

The Ads have been going out in the Leaders:

- 1) 4-17-15, 5-01-15, 5-08-15, 5-16-15 they are rotating in Tuckerton, Stafford and Barnegat – full page ads
- 2) The week of Founder's Day it will be in the Sandpaper – ¼ page ad

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### Founder's Day Continued:

Opening will be 6:30 A.M.

- 1) Rita Sweeney, Jacquelyn Petrosilli, John Petrosilli and Jay Manza and Jeanne will have to be there by 6:00 6:15 also Jeff will be there at 6:30 with Morgan Von Schmidt and Matt Ambrosio
- 2) Discussion took place as to where certain vendors will be.
  - Republican club wants last spot in first row
  - Chair got a call from a woman who has rolling bus – Boutique shop inside
  - Open Space needs same space
  - Pets are usually first space on corner
  - Waretown Thunder with dump tank put them over near woods, close to school
  - Rescue group that needs two spots
  - Party Crashers is out in woods can have as many spots as needed – inflatable's
  - Gaming Truck same area
  - Police – keep near school
  - Move Food Vendors in a semi circle in field – so that people will get to all vendors. They won't be blocked by food vendors
- 3) The train will be here again this year
- 4) Handicapped parking will be in front of school
- 5) Georgette will handle stage
- 6) Our booth will be manned by Rita Sweeney and Jackie Petrosilli
- 7) Bike Parade 9:00 registration with parade itself at 9:30 Barbara Houston judging
- 8) Cupcake Decorating – Joni, Barbara and Jay judging
- 9) Cupcake Eating – Jackie, Rita and Jay judging
- 10) Pets are judged by people
- 11) Paint yourself pink – Bill from Cert judging
  - Cert people at their booth, they would be available to judge anything

Prizes: Kids gift card to Walmart  
Pink you house – Home Depot  
Pet Parade gift card to Walmart

#### Items needed:

- Paper towels
- Water
- Vest for Guys
- Golf Cart
- Walkie Talkies
- Name Tags
- Pencils
- Need raffle tickets, bucket and black markers for Pet judging

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**Founder's Day Continued:**

**FIREWORKS:**

- 1) Chair stated she needed to talk to Spencer
- 2) Ice Cream Truck

**Wrap Up**

Police drop off on Friday  
Tent is coming Friday  
Generators for Inflatable's  
Stage is powered out of school  
School Janitor by 6:15

Chair asked for a motion to Adjourn  
Pat Eppolito made a motion to adjourn and Jacqueline Petrosilli seconded it. All in favor

Meeting adjourned at 8:07 PM

Respectfully Submitted:

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Lydia M. Dodd  
Secretary