

**TOWNSHIP OF OCEAN
SPECIAL EVENTS COMMITTEE
REGULAR MEETING MINUTES
November 28, 2017**

Meeting began at 7:00 p.m.

CALL TO ORDER

PLEDGE OF ALLEGIANCE

OPEN PUBLIC MEETING ACT STATEMENT

Pursuant to the provisions of the New Jersey Open Public Meeting Act, sending copies of the notice of the meeting properly provided adequate notice of the meeting to the Asbury Park Press and the Atlantic City Press. Notice was posted on the bulletin board in the Administration Building.

STATEMENT OF RESPONSIBILITIES: The Special Events Committee is an advisory committee to the Township Committee. Discussions and motions made at this meeting are understood to be recommendations only and dependent on the consideration of the Township Committee for approval.

The meeting of the Township of Ocean's Special Events Committee was held on the above date and time. The meeting was called to order by Chair Jeanne Broadbent.

Chair welcomed our new members and had everyone introduce themselves.

Chair Jeanne Broadbent asked for the roll call.

ROLL CALL :

Members Present: Glenys Baulderstone Jeanne Broadbent Dawn Corlew
 Barry Helsehein Rita Sweeney Jeff VonSchmidt
 Debra Woods

Members Absent: Georgette Boden, Pat Eppolito, Gina Schreier

MINUTES OF October 10, 2017 were tabled because we didn't have a quorum of members that could have voted on the minutes

Special Events Committee Minutes November 28, 2017
OLD BUSINESS:

HAYRIDE:

Chair gave out to each member a recap of the winners of the Hayride contests, and also the revenue. Very happy to see that we had 4,141 tickets sold for the two days.

Chair stated, for the new members, a review of what the Special Events Committee does throughout the year. Explained what she needs volunteer help for and that we have many volunteers that do not sit on the committee but are always there to help out. She also mentioned when and how many meetings we have.

NEW BUSINESS:

- a. **Friday, December 1st** – we need help setting up and decorating tree
- b. **Tree Lighting** – December 1, 2017 at 6:00 p.m. at the Firehouse, Township committee will speak, we will have a singer and we have a toy drop.
- c. **Sundaes with Santa and Snowman Party** – Firehouse immediately following the tree lighting ceremony. We have 77 children, 75 adults 5 infants signed up so far. Chair stated that she is going to instruct town hall to cut off, no more reservations. Because we always have people come to the door and state that they paid, so we do not argue or turn them away. So we need to set up some extra spaces for those. Volunteers are asked to be there by 5:15
 - 1 Rita Sweeney will be at the door checking people in and she will need someone to help her.
 - 2 Jr. Auxiliary of the First Aid Squad will be helping to give out gift bags by Santa, Snowman and the Grinch station.
 - 3 We need help scooping out ice cream
- d. **House Decorating Contest** - judging will be on December 12, 2017. 6:00 p.m. Snow date for judging will be December 14, 2017 if necessary.
- e. **Snowman Building Contest – November 1, 2017 thru March 1, 2018.**

Chair asked if anyone had anything else:

Some suggestions are to do something for Veterans Appreciation, maybe a craft day.

Chair asked for a motion to close.

Rita Sweeney made a motion to close and Debbie Woods seconded it. All in Favor

Meeting Adjourned at 7:50 p.m.

Respectfully Submitted



Lydia M. Dodd
Recording Secretary