

M E E T I N G M I N U T E S

TOWNSHIP OF OCEAN  
WORKSHOP/CAUCUS AGENDA  
March 12, 2009 – 7:00 pm

NOTICE OF THIS MEETING HAS BEEN PUBLISHED  
IN ACCORDANCE WITH THE REQUIREMENTS OF  
THE OPEN PUBLIC MEETINGS ACT.

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1. Roll Call            Mayor Kraft   X        Deputy Mayor Reilly   X  

Also Present:        Mr. Mosca   X              Mr. McGuckin   X  

3. Administrator's Report  
    - Dell Server purchase

Resolution 2009-133 is for the purchase of a new Dell server for the Township. The server the town is using now is quite old. The township's technology needs are growing. The server was down for a number of hours a few times. The town received an excellent state contract quote from Dell. The server will come with a rack to have it set up properly. The setup the town has now does not adequately handle the equipment.

Mayor Kraft inquired about off-site back up for the township server.

Township Administrator Mosca stated the town has received a quote to back up offsite.

Mayor Kraft stated the town needs to back up offsite, as this has become an important issue.

Township Administrator Mosca stated it is a matter of prioritizing costs and seeing where it falls in the budget.

- Advanced Horizons

Resolution Nos. 2009-136 and 137 are appraisals of the cell tower property the township is buying. The town met with Green Acres approximately two weeks ago. Green Acres is very excited about helping the town fund this property. The town is still required to obtain two Green Acres appraisals. One is for an amount not to exceed \$6,000 and one is for an amount not to exceed \$5,000.

- NJEIT Bonding and Local Finance Board

NJEIT has been discussed at every meeting. This is the town's entry into the stimulus package. The town is doing water and sewer upgrades for approximately \$1.7 million at zero percent. As the town moves forward with this, there are requirements that have to be met at almost every meeting. Resolution No. 2009-131 and Ordinance No. 2009-02 are requirements the town has to meet for these timetables.

Mayor Kraft inquired if the mandates are in line with the Clean Waters Act.

Township Administrator Mosca stated absolutely.

Resolution No. 2009-125 names Lorraine Clune as the Municipal Housing Liaison. There is specific wording that has to occur in the Resolution. The Township Committee passed an ordinance creating the position with specific wording from the state. Now that the position is created, the town is required to appoint an employee.

Resolution No. 2009-128 provides water along Morey Place Road. The amount not to exceed \$95,000 has been paid by the developer.

Mayor Kraft stated this project is moving forward. The water pipes are already at the site.

- RFP Solar Energy Project

The town received three proposals for the solar initiative at the landfill. They are SunEdison, Pepco and Third Rock Industries. The Atlantic County Utilities Authority and Township Attorney are reviewing the proposals. The review should take a couple of weeks.

4. Mayor's Report – Robert Kraft  
- DOT Traffic Signal (Volunteer Way)

Construction has started on the traffic signal at the corner of Volunteer Way and Route 9. They are digging to put in the utility boxes. During this process, one lane may be closed for a couple hours at a time during the workday. It is a substantial job with road widening and additional lanes. Mayor Kraft stated part of the construction is curbing and sidewalk on the Northbound side of Route 9. The project's completion date is estimated at 6-7 weeks, depending on weather.

- Dredging Projects

The town has been pursuing a permit to dredge the Waretown Lake. The permit is ready to be issued. It is a 2% loan paid over 20 years. The town has already received a grant of \$5,000. The lake really does need dredging. The quality of water for swimming is an issue.

Mayor Kraft attending a dredging project meeting at the Pebble Beach Homeowners Association. Dredging is to begin June 1, 2009. The permit will allow them to pull out 2400 cubic yards of dredge material, which will be put up on the Crystal Bay Peninsula. The homeowners plan to dredge enough in the spring to allow access in and out, then go back in the fall and dredge the balance before the permit expires.

5. Deputy Mayor's Report – Dick Reilly  
- On – Line Auction (update)

The township has identified equipment that is old or not in use and put it up for auction. The second online auction has completed and netted over \$5,000. In the last month the town has sold equipment the town had no use for and brought in over \$20,000. The next step is to auction an assortment of bicycles and ATV's. It is a great opportunity to generate funds and clean up the storage and work areas.

- Greenbriar Traffic Signal (update)

The residents of Greenbriar have been complaining about the traffic light as you come out of the main entrance on to Wells Mills Road. The Ocean County Road Dept. is going to shorten the amount of waiting time on the red signal by 12-14 seconds.

Deputy Mayor Reilly thanked the Road Department for completing the swing set at Sands Point Park.

6. Committeeman – Vacant

Mayor Kraft stated the County Committee will convene on Friday, March 13, 2009 to pick three names to be sent to the Township Committee. The Township Committee then has 15 days to decide. The official announcement will be made at the Township Meeting at the end of the month.

7. Mr. McGuckin

Mr. McGuckin stated he has two items for executive session.

## **PUBLIC COMMENT**

Motion to open to the public was moved by Deputy Mayor Reilly, seconded by Mayor Kraft.  
Roll Call: Reilly: Yes, Kraft: Yes.

Michele Rosen, 29 Bradley Beach Way, inquired if the town will have a public meeting, where the three individuals will be considered for the vacancy.

Township Attorney McGuckin stated the Township Committee will make their decision at the public meeting March 26, 2009.

Ms. Rosen requested the Township Committee to consider changing the agenda. Ms. Rosen stated everything is on the consent agenda. Consent agenda is for community things, like raffle licenses. There are things on this agenda that deserve public discussion. There is no public comment on pending resolutions prior to voting on them.

Ms. Rosen inquired why the town is increasing the temporary operating budgets in sewer utility by about 50%, when the Local Finance Board is giving out a memo tomorrow stating the town has to introduce the budget by March 31, 2009. Why is the water utility going up 50%? Why is the overall general operating expense increasing by 20%?

Township Administrator Mosca stated the state requires the wording "emergency resolution". The town received an e-mail today stating the town may get an extension on when the town can introduce the budget. Although this amount is high, it is not out of the ordinary. The town has to be able to complete the water and sewer programs or projects.

Ms. Rosen inquired what is the basis for the additional \$360,000.

Township Administrator Mosca stated the town still has to cover salaries and expenses. The temporary budget is put in place and will carry the town only so far. It is now going to carry the town further and there are projects the town has to complete.

Ms. Rosen inquired what the projects are.

Township Administrator Mosca requested Ms. Rosen come to his office tomorrow. He does not have them in front of him.

Ms. Rosen stated the summary for Ordinance No. 2009-02 states the first reading was on February 26, 2009.

Township Clerk Ambrosio stated that is on the old copy of the ordinance. The correct ordinance is hanging in the back of the room. All Committee Members have the corrected ordinance.

Ms. Rosen discussed the Resolution for a temporary appropriation. Until the money is actually available after the second reading of the bond ordinance, you cannot include it in the temporary operating budget.

Township Administrator Mosca stated that is not accurate. The town is not expending anything. This is the way the town is required to set it up as per NJEIT. The town is required to follow procedure to get these monies up until it is awarded by NJEIT. The town will not know until September. The town only has 15 days or less to make sure everything is in as required to the NJEIT.

Ms. Rosen stated there is a structure and it is her understanding that the town may not appropriate, in the temporary or permanent budget, any monies that have not been voted on by the Committee. There is also a Resolution for a waiver to the Local Finance Board. According to the Local Finance Board, you cannot send an application for a waiver until the town has actually introduced the budget.

Township Administrator Mosca stated the Local Finance Board required the town to do that in order to get on their list to be interviewed for it. Mr. Mosca went to the seminar at Rutgers with the town's CFO, when they explained all these items. The town is following the policies that the state told us to follow.

Ms. Rosen requested the Township Attorney provide her with something in writing stating the town has been told by the state that this is the way it should be done. Both Local Government Services and the Finance Board have indicated to Ms. Rosen this is not the way it should be done. It will affect the town's ability to get the money and the waiver.

Ms. Rosen requested the Township Committee take off the consent agenda matters that deserve public discussion.

Mayor Kraft stated Ms. Rosen asked to change the meeting format to include a workshop. The town has done that. The workshop is for discussing the resolutions. This is where the public would comment on all resolutions. Then the meeting moves into the Regular Business Meeting. The resolutions are either adopted or they're not.

Ms. Rosen suggested the Township Committee have more discussion on each item of the agenda and have the meeting minutes show a discussion between members.

Motion to close to the public was moved by Deputy Mayor Reilly, seconded by Mayor Kraft.  
Roll Call: Reilly: Yes, Kraft: Yes.

**ADJOURNMENT**

Motion to close Workshop/Caucus Agenda Meeting was moved by Deputy Mayor Reilly, seconded by Mayor Kraft. Roll Call: Reilly: Yes, Kraft: Yes.

Signed and Submitted:

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Diane B. Ambrosio, RMC  
Township Clerk

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Date