

MEETING MINUTES

TOWNSHIP OF OCEAN COUNTY OF OCEAN

JOINT MEETING WITH TOWNSHIP OF BARNEGAT MEETING AGENDA FEBRUARY 8, 2012 – 6:30 pm

1. CALL TO ORDER

2. SALUTE TO THE FLAG

3. PROVISIONS OF THE OPEN PUBLIC MEETINGS LAW – (Diane)

STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting was properly provided by sending copies of the Notice of Meeting to two newspapers, The Press of Atlantic City and the Asbury Park Press. The Notice was posted at the office of the Township Clerk and on the bulletin board in the Administration Building.

4. ROLL CALL OF OFFICIALS PRESENT:

TOWNSHIP OF OCEAN COMMITTEE MEMBERS:

 X Mayor, Dennis Tredy
 X Deputy Mayor, Tina Wetter
 X Committeeman, Joseph Lachawiec

5. Barnegat Township – Open Public Meeting Statement – (Sharon Auer)

STATEMENT: Provisions of the Open Public Meetings Law, pursuant to the requirements of the Open Public Meetings Law adequate public notice of this meeting has been given by publication in the required newspapers of the date, time and location of this meeting more than 48 hours in advance. Advanced written notice was posted on the official bulletin board of the municipal building. Written notice has been filed with the Township Clerk for the purpose of public inspection.

6. ROLL CALL OF OFFICIALS PRESENT:

TOWNSHIP OF BARNEGAT

 X Committeeman, Martin Lisella
 X Committeeman, Leonard Morano
 X Committeeman, Jeff Melchiondo
 X Deputy Mayor, Albert Bille
 X Mayor, Alfonso Cirulli

6. OPENING STATEMENT BY MAYOR DENNIS TREDY

At this time a presentation of shared services will be given by the Townships' Joint Township Administrator, David Breeden.

7. SHARED SERVICES PRESENTATION – David Breeden

The purpose of this meeting is to review what benefits have derived from shared service agreements between the Township of Ocean and the Township of Barnegat, the advantages associated with the operations aspect, the financial benefits and future shared service agreements.

Municipalities must recognize that either consolidation or shared services is the trend of the future. Consolidation means two towns become one. Barnegat Township is not taking over Ocean Township. There is no interest in Barnegat assuming control of Ocean Township. Ocean Township and Barnegat Township are working together to stabilize operating costs and maximize efficiency. The schools have nothing to do with it. The schools are separate entities and have their own governing body.

Phase One occurred in 2006-2007 as an informal understanding that if either town needed help, the other town assisted. If Barnegat needs a part for a vehicle, Waretown will give it to them. If Waretown needs to get a snow plow into service and needs a pump, Waretown will call Barnegat. There is minor financial impact. Most of the benefit is operational.

Phase Two was enabled in 2010. Both Townships agreed to share one Administrator. Barnegat generates \$50,000 in revenue per year. Ocean Township saves \$100,000. The former Ocean Township Administrator's position total value was \$150,000.

Phase Three occurred in April 2011. Both Townships agreed to share UCC Building Inspectors, Public Works resources and went out to bid on a Solid Waste Contract.

Phase Three - Construction activity in both towns had decreased. As a result of sharing inspectors, the towns were able to maintain jobs of qualified, competent employees and maintain an acceptable level of service to the community. Barnegat generated \$65,000 in revenue and Ocean was able to reduce staffing of two full-time positions saving \$95,000.

Phase Three included sharing public works resources. Barnegat provides staffing for street sweeping Ocean Township. Sometimes the Ocean sweeper is used or sometimes the Barnegat sweeper is used. Barnegat uses the Ocean Township dry waste pad, which was recently built for \$50,000. Barnegat manufactures signs for Ocean and Ocean provides the material. Ocean provides Barnegat with roll-off services. Barnegat does not have to buy a roll-off truck or pay a vender to provide roll-off services. Overall assistance is provided to each community, public works or water/sewer.

Phase Three also included joint-bidding on the Solid Waste Contract for trash and recycling in 2011. A significant savings of \$31,581 per month for Barnegat and \$13,309 per month for Ocean was realized. Both towns will be paying between \$5.33/Unit and \$5.77/Unit for the next five years. This is a huge savings which translates into property tax relief.

Phase Four deals with expanded shared services between the two communities. The towns are proposing to share the Tax Collector, Zoning Officer and Recreation Director/Coordinator. These Ocean Township positions will be shared with Barnegat Township and will work in both towns, just like the Township Administrator. This enhanced sharing of resources results in a reduction of \$311,000, which is the total position value of the Barnegat Tax Collector, Barnegat Zoning Officer and Barnegat Recreation

Director/Coordinator. The total value of the three positions in Ocean Township is roughly \$250,000. Barnegat will pay Ocean for the Ocean employees working in Barnegat.

In government, the biggest cost driver is people. In order to effect long term, permanent, significant cost reductions, towns have to impact personnel. It is unpleasant but necessary. As experience is gained, the work responsibilities become more efficient. Utilizing advances in technology assist the towns to perform better with a solid support staff to make the departments successful. Some employees recognize the economic conditions and are willing to work harder. In 2011 Barnegat and Waretown had a total of 891 Zoning permits, which averages to 4 permits a day. One person can handle that between the two towns.

Phase Five – Ocean and Barnegat will continue with the expansion of shared services. Start off easy and build upon the successes. The best example is Hurricane Irene in August 2011. Neither town had the resources to adequately prepare, respond and recover from the storm. The two towns had mutual respect and trust of each organization. Both Governing Bodies did what was needed to protect the public to prepare and respond to the storm in both towns. As a result of the shared service, a shelter was provided at the Barnegat School. Ocean and Barnegat First Aid shared duties. Barnegat and Ocean Police Departments provided security. Waretown's CERT Team assisted. There is a strong working relationship between the two towns. Hopefully state incentives will come soon. Barnegat and Ocean are ahead of the curve and recognize the trend.

Motion to open Ocean Township Public Comment was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter.

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

Motion to open Barnegat Township Public Comment was moved by Committeeman Melchiondo, seconded by Committeeman Morano

Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

John Petrosilli, Vessel Road, stated Waretown has a very professional Zoning Officer, Tax Collector and Recreation Department. The numbers presented tonight do not take into consideration all the preparation work of these departments. Mr. Petrosilli does not care to share the Waretown personnel with anyone.

Mary Dunkley, 112 Marine Road, stated Waretown is small and Barnegat is big. Barnegat Township could inundate Waretown's Recreation Coordinator.

Mayor Tredy stated the work the Recreation Coordinator does for Barnegat Township gets paid for by Barnegat Township. The Waretown Municipal Alliance, Senior Advisory and Recreation Department will all maintain the same level of service. Waretown will not lose its identity.

Bill Edwards, 30 Pennsylvania Avenue, inquired how Phase Five will affect emergency services and school systems.

Township Administrator Breeden stated shared services between the two Townships has nothing to do with the schools. The schools have separate entities and their own Governing Bodies. Each town will maintain their own public safety infrastructure that is needed to respond to emergencies in a timely fashion.

Ernie Gronlie, Skippers Cove, inquired why consolidation is on first page of the presentation and will the shared employees be getting raises.

Township Administrator Breeden stated the only way to stabilize and decrease governmental expenses is through consolidation or shared services. Both Governing Bodies have endorsed, promoted and encouraged only shared services. The employees will be shared during the workday. During this transition overtime or extra time will be tolerated.

Vince Anepete, 85 Clearwater Drive, inquired if the Township is considering other Townships to share with.

Mayor Tredy stated if arrangements can be made with other Townships it will be looked into.

Bob Kraft, 28 Bay Parkway, it is not an easy decision to let people go but it is the way the Township has to go. The Township should consider bigger issues like infrastructure costs.

John Canfield, 7 Carteret Court, inquired if the zoning laws are the same in both towns.

Mayor Tredy stated the zoning regulations may differ slightly between the two towns. The Zoning Officer will be using Barnegat zoning for Barnegat and Waretown zoning for Waretown.

Township Administrator Breeden stated the Ocean Township employees, Tax Collector, Zoning Officer and Recreation Coordinator will work in Barnegat. Those three positions in Barnegat will be eliminated as the resolutions are voted on tonight.

Motion to close Ocean Township Public Comment was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter.

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

Motion to close Barnegat Township Public Comment was moved by Committeeman Morano, seconded by Committeeman Melchiondo

Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-118

Resolution authorizing a reduction in force through the elimination of the position of Tax Collector and approving the execution of a Shared Services Agreement with the Township of Ocean in accordance with the provisions of N.J.S.A. 40A:65-1 relative to the duties and services of the Office of Tax/Utility Collector to be performed by the Township of Ocean

Committeeman Morano stated with shared services it is not easy to let people go. If the three employees need a reference, please call and you will be given a reference. Committeeman Melchiondo stated this is the toughest decision he has made in the seven years serving on the Township Committee. Deputy Mayor Bille stated this is not an easy task. More shared services are inevitable. Mayor Cirulli stated at the NJ League of Municipalities Mayors Meeting, Legislatures stated Townships that do not engage in shared services will be penalized.

Motion to adopt was moved by Deputy Mayor Bille, seconded by Committeeman Lisella

Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-119

Resolution authorizing a reduction in force through the elimination of the position of Planning/Zoning Administrator and approving the execution of a Shared Services Agreement with the Township of Ocean in accordance with the provisions of N.J.S.A. 40A:65-1 et. Seq. and transferring the duties of Municipal Housing Liaison to the Township Administrator
Motion to adopt was moved by Deputy Mayor Bille, seconded by Committeeman Lisella
Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-120

Resolution authorizing a reduction in force through the elimination of the position of Recreation Director and approving the execution of a Shared Services Agreement with the Township of Ocean in accordance with the provisions of N.J.S.A. 40A:65-1 et. Seq
Motion to adopt was moved by Deputy Mayor Bille, seconded by Committeeman Lisella
Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-121

Resolution authorizing execution of an Interlocal Agreement with the Township of Stafford involving the payment for sewerage flow emanating from the Paramount Escapes Ocean Breeze development

Township Attorney Dasti clarifies that this resolution does not affect Ocean Township. It involves Barnegat and Stafford Townships.

Motion to adopt was moved by Committeeman Melchiondo, seconded by Deputy Mayor Bille
Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-122

Resolution authorizing execution of a Shared Services Agreement with the City of Ocean City, Cape May County for the design and manufacture of traffic, street and special event signs for the City of Ocean City

Township Administrator Breeden stated this resolution does not impact Ocean Township.

Motion to adopt was moved by Committeeman Lisella, seconded by Deputy Mayor Bille
Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-123

Resolution authorizing execution of a Shared Services Agreement for the sharing of Township Administrator with the Township of Ocean for a period of five (5) years.
Motion to adopt was moved by Committeeman Melchiondo, seconded by Committeeman Lisella
Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

BARNEGAT RESOLUTION 2012-124

Resolution approving and authorizing execution of an Employment Agreement with David Breeden, Township Administrator

Motion to adopt was moved by Committeeman Melchiondo, seconded by Committeeman Lisella

Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

OCEAN RESOLUTION 2012-105

Resolution of the Township of Ocean, County of Ocean, State of New Jersey, Accepting and approving a Shared Services Agreement with the Township of Barnegat, County of Ocean State of New Jersey for Tax/Utility Collector

Committeeman Lachawiec stated the Local and Regional Consolidation Commission in Trenton is targeting towns with a population of less than 10,000 to force them to consolidate.

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

OCEAN RESOLUTION 2012-106

Resolution of the Township of Ocean, County of Ocean, State of New Jersey, Accepting and approving a Shared Services Agreement with the Township of Barnegat, County of Ocean State of New Jersey for Recreation Coordinator

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

OCEAN RESOLUTION 2012-107

Resolution of the Township of Ocean, County of Ocean, State of New Jersey, Accepting and approving a Shared Services Agreement with the Township of Barnegat, County of Ocean State of New Jersey for Zoning Officer

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

OCEAN RESOLUTION 2012-108

Resolution of the Township of Ocean, County of Ocean, State of New Jersey, Authorizing execution of Shared Services agreement for the sharing of Township Administrator with the Township of Barnegat for a period of five (5) years

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

TOWNSHIP OF OCEAN ADJOURN

Motion to adjourn was moved by Committeeman Lachawiec, seconded by Deputy Mayor Wetter

Roll Call: Lachawiec: Yes, Wetter: Yes, Tredy: Yes

TOWNSHIP OF BARNEGAT ADJOURN

Motion to adjourn was moved by Committeeman Morano, seconded by Deputy Mayor Bille

Roll Call: Lisella: Yes, Morano: Yes, Melchiondo: Yes, Bille: Yes, Cirulli: Yes

Signed and Submitted:

Diane B. Ambrosio, RMC
Township Clerk

Date