

MEETING MINUTES

TOWNSHIP OF OCEAN COUNTY OF OCEAN BUSINESS MEETING November 14, 2013

Call to Order

ROLL CALL: LACHAWIEC X TREDY X WETTER X

Flag Salute

STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meeting Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to two newspapers, The Asbury Park Press and the Press of Atlantic City. The Notice was posted at the office of the Township Clerk

Committee Reports

Mayor – Tina Wetter

Tonight is a night of recognition of service, whether it be to the Country or to the Community. Mayor Wetter would like to acknowledge people who serve for the greater good. The Veterans Day ceremony in Greenbriar was a well attended event, honoring the courage and valor of current and former service members. The brave men and women in the armed services make countless sacrifices, travel far and risk their lives to defend freedom around the world.

The services at Greenbriar respectfully honor all those who have served or who are currently serving in the military. Mayor Wetter thanked all the Veterans, including Deputy Mayor Dennis Tredy and Committeeman Joseph Lachawiec for their honorable service to our blessed country.

There are two bond ordinances on the agenda tonight, relating to public safety. The safety and well-being of Waretown is a top priority. Elected Officials have a legal, moral and ethical obligation to provide the necessary resources to the Police, First Responders and Public Safety Volunteers. Those who respond to the call of duty place themselves in hazardous conditions. It is vitally important to equip them with necessary and required resources. The well being of the Police, Fire and First Aid workers is as important as the safety of the residents.

Public Safety Volunteers are committed to the community and contribute thousands of hours of volunteer service. In return for their dedication, the Township has a responsibility to furnish modern resources that are reliable, dependable and safe. The Police respond to thousands of calls per year. It is important the Police have vehicles and equipment required to perform duties so the many calls can be promptly responded to.

Mayor Wetter feels comfortable of supporting the bond ordinances, as the expenditures are necessary and needed to properly furnish the Police and First Responders with modern day equipment so the duties can be performed effectively and safely along with consistently responding to the needs of a growing community.

Mayor Wetter thanked all who served, Veterans and their families, Police, First Responders and Public Safety Volunteers for their honorable service to God and the Country. Thank you for your dedication to the Township and your commitment to the well being of the community. Your service is invaluable to the safety of Waretown. Thank you.

Deputy Mayor – Dennis F. Tredy

Last night at the Township Redevelopment Committee meeting, approval was granted for the 76-unit affordable senior housing apartment development located behind Shop Rite on Memorial Drive. With Redevelopment approval, the project now goes before the Planning Board for review and approval. Out of the 76 units being constructed, 70 will be one-bedroom apartment and 6 will be two-bedroom apartments. Besides the Township having a constitutional obligation to provide affordable housing, this project is consistent with the Town Center Plan adopted by the Township Committee over eight years ago.

Also being considered for first reading are two ordinances to fund public safety operations in the Township. One ordinance allocates \$145,000 to the Waretown Volunteer Fire Company. The second ordinance earmarks \$482,000 to the Ocean Township Police and the Waretown First Aid. A major portion of the \$482,000 will be used to purchase a new EMS ambulance, which is desperately needed.

Since Deputy Mayor Tredy is an active member of the Waretown Fire Company, based on the advice of the Township Attorney, Deputy Mayor Tredy will abstain from voting on the Bond Ordinance for the Fire Department to avoid any potential conflict. Deputy Mayor Tredy is proud to be a member of the Fire Department and holds the Waretown Fire Company in high regards. This community should be honored to have such an outstanding organization working on behalf of the residents of Waretown.

There are various ordinances and resolutions on the agenda pertaining to water/sewer improvement work. In order to effectively fund much needed and long overdue utility improvements, the Township has elected to participate in the New Jersey Environmental Infrastructure Trust (NJEIT) program. This state financing source provides grants and no interest/low interest loans to fund water/sewer projects. Since 2010 the Township has been successful in securing over \$3 million in loans from NJEIT of which close to 59% or \$1.7 million have been no interest loans. This is in addition \$500,000 in principle forgiveness.

Tonight's agenda items deal with the water/sewer improvement project on Montclair, along with funding from Hurricane Sandy financing. The installation of water/sewer mains on Hornblower Drive have been completed. The paving of Hornblower and Bluebeard has started today and should be completed by Saturday. Work on Skipper's Cove and Hawkins Way will continue with final paving scheduled for the spring of 2014. Preparation for Caldwell Road in connection with NJ Dept. of Transportation grant will start within the month. Completion will be contingent on the weather in the spring of 2014.

The Township Christmas tree lighting and children's holiday party will take place on December 6, 2013 at the Frederic Priff School. The cost is \$8.00 per person. The Township will hold its annual House Decorating and Snowman Decorating contest this winter. The House Decorating contest runs from December 1, 2013 to December 16, 2013. To enter residents should email their address, name and telephone number to the Township. There is no fee to enter. The Snowman Building contest will commence with the first significant snowfall. Once the snowman is constructed, residents can drop off or email pictures of the snowman to the Township. No fee to enter. The Recreation Department is sponsoring a trip to New York City on Wednesday, December 11, 2013. The bus departs from the Community Center at 8:45 am and will leave the city at 5:30 pm.

Deputy Mayor Tredy is proud to see all the volunteers in the audience. Thank you for your service.

Committeeman – Joseph Lachawiec

Committeeman Lachawiec discussed his support for all resolutions and ordinances the Mayor and Deputy Mayor explained for the good of public safety for the Township of Ocean. Thank you to the volunteers and veterans for their service.

Administrator Report

Administrator – David Breeden

- Best Practices Submittal to the State of New Jersey

Administrator Breeden discussed in 2011, consistent with Governor Christie's tool box of reforms for local government, the Township started to complete a checklist of best practices on an annual basis. The 2013 check list represents the third year the Township has completed the check list. The check list is mandatory. It may have a small yet adverse impact on the amount of state aid municipalities receive. The Township of Ocean received an "A" and will be receiving 100% of state aid.

The check list consists of 50 questions in order to get the "A" grade and receive 100% of state aid. Approximately 41 questions have to be answered affirmative. The Township answered affirmative to 43 questions in 2013. There are 6 major categories on the list. Some of the categories have stayed the same over the years. Others have changed. The last category is new. The 6 categories are general

management, financial standards and procurement, budget preparation and presentation, health insurance, personnel and disaster preparedness, sustainability and resiliency.

The Township has managed well overall, beginning with the Township Committee, who establishes the vision and guidance for the Township. The Township Committee allows the professionals to exercise judgment and discretion in allocating limited but much needed resources.

Ordinance 2013-26 is a bond ordinance for \$145,000 for the Waretown Fire Department for a Command or Chief Vehicle, Fire Safety Gear and Suppression Equipment. The current Chief's vehicle is from 1999. It is reaching a point where it is not reliable and unfit for road use, particularly when responding to emergency situations. The gear and equipment includes helmets, turnout gear, air bottles, cascade system and communication equipment. It is required by PEOSHA that all fire fighters have this gear. Without proper and appropriate gear the Township is exposed to potential financial fines.

Ordinance 2013-27 is a bond ordinance for \$482,000 of which \$250,000 will be allocated to the Police Department. \$232,000 will be earmarked for the Waretown First Aid.

The Police Department will purchase and install video cameras in Police vehicles for \$130,00. There is also a resolution on the agenda for bullet proof vests. Bullet proof vests and cameras in the vehicles are mandatory items. When complaints are filed, cameras are needed to determine who is right and wrong. An allocation of \$90,000 is for two all-wheel drive SUV vehicles. The Township is phasing out Ford Crown Victorias and electing to purchase the Ford Explorer, which is a first-rate pursuit vehicle. In severe or extreme weather, those vehicles are valuable in responding to service calls. An allocation of \$30,000 is for a computer aided dispatch CAD system. All information, police reports, service calls and incidents are recorded into the CAD system. The current CAD system is from 2005 and needs to be updated.

An allocation of \$90,000 is for an EMS ambulance. The ambulance being replaced is from 1996. An allocation of \$32,000 is for an emergency generator for the First Aid facility. The past two summers with Hurricanes Irene and Sandy have demonstrated the value of an emergency generator. \$10,000 will be allocated for various First Aid building improvements.

The Township debt has been heightened recently with regard to what's happening in Washington DC and other large urban areas throughout the country. Those debt management situations could be categorized as reckless. In New Jersey, the state heavily regulates finances and debt. In Waretown, the state measures debt with a debt ratio. The Township is allowed to borrow 3.5% of the equalized assessed value over a three-year average. The Township is allowed to borrow up to \$49 million. The Township has borrowed up to \$12.2 million. The Township's debt is well-managed. The 2010 audit states the permanent net debt is \$18.6 million. At the end of 2012 it was \$18 million. This Township Committee has a strong handle on debt management.

Resolution 2013-305 and 2013-326 deal with the audit. The Township Committee must certify that the comments portion of the audit has been reviewed. The Township only received 2 minor comments. The first comment dealt with interfunds. If a Township has interfunds, the Township is exercising good treasury management. The second comment is regarding tickets the Court issues to the Police Department. If the tickets are not used after 6 months, the tickets have to be reissued to the Police Department by the Court.

Resolution 2013-306 provides approval for the 76 unit affordable housing project to be developed.

Resolution 2013-309 accepts \$6,100 from the federal government for bullet proof vests.

Resolution 2013-310 is a Chapter 159 resolution acknowledging and recognizing the insertion of \$32,500 in revenue from a Community Development Block Grant.

Resolution 2013-320 through 2013-322 authorizes the exemption of property taxes for 100% total disabled veterans in accordance with state regulations.

Resolution 2013-327 authorizes the Mayor to execute a letter of intent with the Kaboom Playground organization. Kaboom is a nationwide nonprofit group that provides financial and operational assistance to communities for constructing playgrounds. The Township lost the Faust Park playground due to Hurricane Sandy. The first two rounds of applications to Kaboom have been completed.

The balance of the ordinances and resolutions are regarding the NJ Environmental Infrastructure Trust Program (NJEIT). The Township has been utilizing the trust program to finance water/sewer improvements. Every year one or two projects are funded through the NJEIT. Up to a half million dollars for principal has been forgiven and does not have to be paid back. Close to 60% of funds received from NJEIT are interest free. These ordinances and resolutions deal with Montclair water/sewer improvements and approximately \$1 million. The Township of Ocean is near the top of the list regarding hazard mitigation money for water/sewer, as a result of Hurricane Sandy. The ordinances and resolutions being adopted tonight will help the Township move forward with \$1.3 million in emergency generators for the water/sewer facilities.

PUBLIC PORTION:

Motion to open Public Comment was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Joan Finn, 26 Ocean Grove Lane, thanked the Township Committee for approving the 76 unit affordable housing for senior citizens and requested the Township Committee consider building other multigenerational affordable housing. It will keep workforce housing available to the people coming in to serve that senior housing.

King of Kings Church in Stafford Township is considering building a shelter on the land behind the church. Freeholder Little does not want to consider the County building a shelter. In 2010, Ocean County had 1,080 homeless people who cannot take care of themselves without help. Ms. Finn requested the Township Committee consider speaking up on this issue so the Township can contribute to the support of homeless people.

Donald Mantuano, 83 Adriatic Avenue, (609) 203-8183, inquired if the sewer improvements were stormwater improvements.

Deputy Mayor Tredy discussed that they are sanitary water and sewer improvements.

Mr. Mantuano discussed his house on Adriatic Avenue backs up to Michigan Avenue. There is a drain in the back of the property and across the street in front of 83 Michigan Avenue. Water comes out of the drains on to his property. Mr. Mantuano submitted photographs from August 13, 2013. It was not high tide in the pictures. Two years ago Adriatic was dug up at Delaware to connect two catch basins. That did not alleviate the problem. Further down Illinois, an out pipe was put into the bay.

Township Engineer Oris discussed visiting the area to see what could improve the situation. On August 13, 2013, there was a severe flash flood event and a tornado touched down in Manahawkin.

Mr. Mantuano discussed this happening several times over the past couple of years.

Committeeman Lachawiec discussed living near Clearwater and Washington and all four storm sewers back up when there is high tide and rain.

Mr. Mantuano discussed the drains have not been maintained in the past 40 years.

Mayor Wetter discussed the Township Engineer will take a look at the drains.

Jackson Bennett, Chief of Waretown Volunteer Fire Co., thanked the Township Committee and Administrator Breeden for taking the time to look at the needs of the Fire Department. This equipment will be earmarked as personal protection equipment. Thank you.

Mike Kane, Waretown First Aid Squad, thanked the Township Committee for looking at the needs of the First Aid. Sitting in the dark and the cold during Hurricane Sandy was difficult. The consideration to use funds for a generator is major to operate in emergency situations. Patients and squad members do not want to ride in a 17 year old ambulance.

Gerhard Frenz, Chief of Township of Ocean Police Dept., thanked the Township Committee for everything that is provided for the Police and Dispatchers.

Motion to close Public Comment was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Motion to approve meeting minutes dated September 26, 2013 and October 3, 2013 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

ORDINANCE NO. 2013-26– First Reading – Title Only

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS BY THE TOWNSHIP OF OCEAN, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$145,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$137,750 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Motion to approve was moved by Committeeman Lachawiec, seconded by Mayor Wetter.

Roll Call: Lachawiec: Yes, Tredy: Abstain, Wetter: Yes

ORDINANCE NO. 2013-27– First Reading – Title Only

BOND ORDINANCE PROVIDING FOR VARIOUS CAPITAL IMPROVEMENTS BY THE TOWNSHIP OF OCEAN, IN THE COUNTY OF OCEAN, NEW JERSEY, APPROPRIATING THE AGGREGATE AMOUNT OF \$482,000 THEREFOR, AND AUTHORIZING THE ISSUANCE OF \$457,900 BONDS OR NOTES OF THE TOWNSHIP TO FINANCE PART OF THE COST THEREOF.

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013- 304 Payment of Claims – as presented to the Township Committee for payment thereof in the amount of \$3,041,738.01

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-305 Resolution authorizing the acceptance of the Annual Report of Audit and that the governing body has reviewed the Audit Report and specifically the section of the audit entitled “General Comments and Recommendations”

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-306 Authorizing MBI Development Company Inc. and its assigns proposed to own, construct and operate an affordable age-restrict community consisting of approximately 76 units to be known as the Town Center at Waretown Phase II, project is subject to HMFA requirements and the Agreement for payments in lieu of taxes

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

CONSENT AGENDA

The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately.

- 2013-307** Resolution authorizing the extended due date including the grace period for the payment of fourth quarter taxes is November 26, 2013 after which the normal interest rate will be charged back until November 1, 2013
- 2013-308** Resolution authorizing change order No. 2 and final project closeout NJDOT 2011 Road Program
- 2013-309** Resolution authorizing the acceptance of funds for US Department of Justice Bulletproof Vest Partnership grant
- 2013-310** Resolution authorizing the insertion of an item of revenue in the 2013 Budget from the Community Development Block Grant – Road and Drainage on Capstan Road
- 2013-311** Resolution authorizing appropriation transfers in the amount of \$107,000.00
- 2013-312** Resolution authorizing planning and consulting services not to exceed \$60,000 for Development and Future Land Use
- 2013-313** Resolution authorizing the hiring of part-time dispatchers Rebecca Schooner, Eric Weinhardt and Felicia Rojas
- 2013-314** Resolution authorizing the hiring of a part-time code enforcement officer
- 2013-315** Resolution authorizing the hiring of a part-time utility department employee
- 2013-316** Resolution recognizing November 2013 as “National Family Caregiver Month”
- 2013-317** Resolution authoring a hiring a fill-in Plumbing Inspector for the Township of Ocean
- 2013-318** Resolution authorizing the Clerk to advertise for Request for Proposals for the professionals for the year 2014
- 2013-319** Resolution authorizing the submission of the grant extension for the Township of Ocean Municipal Alliance grant
- 2013-320** Resolution authorizing a total Disabled Veterans Tax Exemption for 2013, 17 One Eye Way, Waretown and a refund amount of \$1,798.34
- 2013-321** Resolution authorizing a total Disabled Veterans Tax Exemption for 2013, 11 Rumson Court, Waretown and a refund amount of \$3,044.60
- 2013-322** Resolution authorizing a total Disabled Veterans Tax Exemption for 2013, 44 Brigantine Blvd, Waretown and a refund amount of \$2,489.72

- 2013-323** Resolution authorizing Utility Department Leak Credit for 22 Cable Lane in the amount of \$342.85
- 2013-324** Resolution authorizing Utility Department Leak Credit for 65 Bonita Road in the amount of \$110.62
- 2013-325** Resolution authorizing Utility Department Leak Credit for 11 Lavallette Lane in the amount of \$54.63
- 2013-326** Resolution authorizing the Corrective Action plan as prepared by the Chief Financial Officer
- 2013-327** Resolution authorizing the Mayor to sign the letter of Intent and Community Partner Agreement with KaBoom Playground to rebuild Faust Park
- 2013-328** Resolution authorizing disposal of surplus property of the Township of Ocean through govdeals
- 2013-329** Resolution authorizing Utility Department Leak Credit for 24 Point Pleasant Lane in the amount of \$696.61

Motion to approve Resolutions 2013-307 through 2013-329 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.
Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

ORDINANCE NO. 2013-28– First Reading – Title Only

BOND ORDINANCE AUTHORIZING THE ISSUANCE OF UP TO ONE MILLION THREE HUNDRED THOUSAND DOLLARS (\$1,300,000), AGGREGATE PRINCIPAL AMOUNT, GENERAL OBLIGATION BONDS OR NOTES OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, NEW JERSEY FOR THE CONSTRUCTION OF CERTAIN CLEAN WATER AND DRINKING WATER PROJECTS WITHIN THE TOWNSHIP OF OCEAN, OCEAN COUNTY, NEW JERSEY

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.
Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-330

RESOLUTION OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-26, 40A:2-11(c) and 58:11B-9(a) – Drinking Water Project

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.
Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-331

A RESOLUTION AUTHORIZING THE SUBMISSION OF APPLICATIONS FOR FINANCING UNDER THE NEW JERSEY ENVIRONMENTAL INFRASTRUCTURE TRUST 2015 FINANCING PROGRAM FOR THE PURCHASE AND INSTALLATION OF FOUR (4) NEW EMERGENCY GENERATORS TO SUPPORT THE TOWNSHIP'S DRINKING WATER AND SANITARY SEWER SYSTEMS

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.
Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-332

A Resolution authorizing the Mayor to sign the State of New Jersey Department of Environmental Protection Division of Water Quality application for the project Phase II – Waretown Willows Senior Affordable Apartments

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-333

RESOLUTION AUTHORIZING THE AWARD OF A CONTRACT TO T-MOBILE NORTHEAST, LLC, FOR THE EIGHTH STREET WATER TANK TELECOMMUNICATIONS LEASE.

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2013-334

RESOLUTION OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY AUTHORIZING THE MAKING OF AN APPLICATION TO THE LOCAL FINANCE BOARD PURSUANT TO N.J.S.A. 40A:2-26, 40A:2-11(c) and 58:11B-9(a) - Clean Water Project

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Motion to approve the annual Junk Yard or Salvage Yard for David Beier, Jones Road for 2014 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Motion to approve the below listed dates in 2013 and 2014 for the use of the Community Center and Waretown Memorial Recreation Park was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

1. Michael Kaveney – November 16, 2013
2. Kristy Dougherty – OTPTA – November 14, 2013
3. Joy Salimbene – November 24, 2013
4. Linda Marsh – November 10, 2013
5. Trista Kane – November 9, 2013

Applications 2014

1. Waretown Thunder Softball – Wednesday & Sunday – Field 1
2. Recreation
 - a. Chair Exercises
 - b. Card Playing
 - c. Zumba
 - d. Mahjong
 - e. Yoga – Chair Exercise

- f. **Sit & Be Fit Exercise**
 - g. **Exercise Class**
 - h. **Senior Advisory Board Meeting**
 - i. **Exercise – Move Today**
 - j. **Wii Bowling/Cards**
 - k. **Line Dancing**
 - l. **Knitting**
 - m. **Self Defense Class**
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- 3. **Township of Ocean Regular Republican Club**
 - 4. **Republican Club County Committee**
 - 5. **Duck Pond Group**
 - 6. **Girl Scout Troop 5041**
 - 7. **Lord of Lords Bible Church Youth Group**
 - 8. **WAA Baseball meetings**
 - 9. **Holly Auxiliary of the S.O.C.H. Foundation**
 - 10. **Waretown Thunder Softball Club meetings**

Next Scheduled Meeting

Thursday, December 12, 2013 at 6:30 pm

Motion to Adjourn

Motion to adjourn was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Signed and Submitted:

Diane B. Ambrosio, RMC
Municipal Clerk

Date