

MEETING MINUTES

TOWNSHIP OF OCEAN COUNTY OF OCEAN BUSINESS MEETING July 9, 2015

Call to Order

ROLL CALL: LACHAWIEC X TREDY X WETTER X

Flag Salute

STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meeting Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to two newspapers, The Asbury Park Press and the Press of Atlantic City. The Notice was posted at the office of the Township Clerk

Mayor Wetter introduced the Township Auditor, Robert Allison of Hollman, Frenia & Allison. Mr. Allison is here to explain and answer questions on Ordinance 2015-9 and Resolution 2015-242.

PUBLIC PORTION:

Motion to open Public Comment was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Mr. Allison discussed the state of New Jersey determines a certain percentage of how much the Township can raise the budget appropriation. This is not taxes. It is the amount of money the Township wants in the budget. This year the amount is 1.5%. By statute, the Township is allowed, if it passes an ordinance, to raise it to a maximum of 3.5%. Mr. Allison advises all his clients to do this. It is a safety measure. It was done last year, and last year's budget was well below what the ordinance said it could be. It was below about \$350,000. Mr. Allison expects it to be the same again. It is a good precautionary measure in case, during the budget process, there is something outstanding that comes up, which is unknown of, and forces the Township to push its appropriations number out a little further. This gives the Township a little room. It does not mean the Township is spending anything, it just gives more room in the budget if the Township thinks it needs to budget something.

Committeeman Lachawiec inquired if the CAP bank is accumulative over the years.

Mr. Allison discussed three years, then it drops off.

Committeeman Lachawiec discussed the first third year goes away and then it is replaced by the next one.

Mr. Allison discussed yes, it is the same with the tax CAP and the appropriation CAP.

Committeeman Lachawiec inquired how much the Township has in the bank.

Mr. Allison discussed the Township has never come close to the appropriations bank. It is an antiquated thing.

Ordinance 2015-9 – First Reading – Title Only

CALENDAR YEAR 2015 - ORDINANCE TO EXCEED THE MUNICIPAL BUDGET APPROPRIATION LIMITS AND TO ESTABLISH A CAP BANK (N.J.S.A. 40A: 4-45.14)

Motion to approve Ordinance 2015-9 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Mr. Allison discussed the way taxes work in general is the first two quarters are based on the prior year taxes that were raised, as anticipated that a Township budget will be passed by the time the third and fourth payments are billed. The situation here is due to an illness within the Administration, the budget process has been delayed and the Township is still in the middle of the budget process, however, third quarter taxes are due to go out. The state statute allows the Township to do an estimated tax billing based on preliminary projections. When the budget is finally struck, any adjustments will be made in the fourth quarter billing.

Committeeman Lachawiec discussed the reason the Township does not have a budget to work on right now is due to the illness of one person.

Mayor Wetter discussed due to the illness of one person and the CFO is new. Christine Thorne retired.

Mr. Allison discussed the Administrator, who is the longest tenured person here, has been ill.

Committeeman Lachawiec discussed in 2009, John Adams, the Administrator, left the Township. Committeeman Lachawiec was the liaison for finance. Township Administrator Breeden was hired in April and reviewed the budget.

Mr. Allison discussed the Township Committee is capable of constructing the budget any way it wants. The state does not require a specific person to construct the budget. Mr. Allison signs the budget, stating that it balances. The Finance Officer also needs to sign it.

Committeeman Lachawiec inquired if Mr. Allison is the Deputy Administrator.

Mr. Allison discussed no, I am the Township Auditor.

Committeeman Lachawiec discussed the Township does not have anybody capable to construct the budget now.

Mayor Wetter discussed the Township has a CFO, who has been working on it.

Mr. Allison discussed his firm has been asked to do a little more this year. The Township was expecting Mr. Breeden to come back soon and it got to the point where it just became too late. The Township has been communicating with the state. The budget will be introduced this month. The state is aware of the situation and will not impose any fines.

Committeeman Lachawiec recommended that next week the budget be introduced.

Mayor Wetter discussed if Committeeman Lachawiec could please read the agenda, it states the Township is introducing the budget July 30, 2015. Mayor Wetter discussed Committeeman Lachawiec cannot come to a meeting five minutes before it starts and learn everything on the agenda.

Committeeman Lachawiec inquired when it was decided to introduce the budget July 30, 2015.

Mr. Allison discussed the state inquired where our budget is. The Township explained the situation of the illness within the Administration and the newly appointed CFO. It was then asked if the budget could be introduced in August and the state said, no that's too late, it has to be in July.

Resolution – 2015-242

RESOLUTION OF THE TOWNSHIP OF OCEAN AUTHORIZING THE OCEAN TOWNSHIP TAX COLLECTOR TO PREPARE AND MAIL ESTIMATED TAX BILLS IN ACCORDANCE WITH P.L. 1994.C.72

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Eileen Doyle, 243 11th Street, enjoyed the Independence Day Celebration. It was great. This is the reason Mrs. Doyle moved to Waretown, for that small-town feeling.

Mrs. Doyle inquired if the Township Committee meetings are twice a month.

Township Attorney McGuckin discussed there are times when the Township may have a second meeting for a particular purpose or issue.

Mrs. Doyle discussed in the past, a Township email was sent announcing special meetings and requested an email be sent.

Mayor Wetter discussed it is posted on the website calendar. It is not emailed.

Township Attorney McGuckin discussed unless it is an emergency meeting for a public health and safety issue, the Township cannot meet until at least 48 hours' notice is given to the newspaper and on the website.

Mrs. Doyle inquired when the water/sewer project on 11th Street will be completed.

Deputy Mayor Tredy discussed the actual piping work should be completed in a few weeks. The paving will take place in the fall. Deputy Mayor Tredy has been in constant contact with the Township Engineer. There have been some problems with pipe locations. The records we have are 50 years old and did not have the correct locations of the pipes. They hit the lines a few times and the water had to be turned off.

Mrs. Doyle discussed during the water-shutoffs, her icemaker broke. It might be due to the sudden jolt of water that comes out, when the water is turned back on.

Deputy Mayor Tredy suggested Mrs. Doyle call the Clerk's Office tomorrow and make an official complaint.

Motion to close Public Comment was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

MOTION TO APPROVE: Meeting Minutes of April 23, 2015, May 18, 2015 and June 11, 2015 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution 2015-240 Payment of Claims – as presented to the Township Committee for payment thereof in the amount of \$1,032,426.51

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Ordinance 2015-7 – Second Reading – Public Hearing

AN ORDINANCE OF THE TOWNSHIP OF OCEAN, OCEAN COUNTY, STATE OF NEW JERSEY AMENDING THE CODE OF THE TOWNSHIP OF OCEAN, BY ADDING A SECTION ENTITLED WATER CONSERVATION.

Motion to open Public Hearing was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Eileen Doyle, 243 11th Street, inquired what this ordinance is for.

Township Attorney McGuckin discussed when the Township gets in drought situations, the Township has to determine whether or not water restrictions should be imposed. This ordinance allows the Township to do that. In the past, a resolution was adopted. An ordinance is easier to enforce. The Township Engineer will determine if there is a water emergency. Citizens will be urged to water lawns, wash vehicles or practice outdoor recreational uses on odd or even numbered days during certain hours.

Mrs. Doyle discussed her heating/air conditioning system runs on two wells and inquired if she can still use the well during a drought.

Deputy Mayor Tredy stated yes, for that purpose only. You could be asked to stop using the well to water the lawn on the wrong day.

Motion to close Public Hearing was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Motion to approve Ordinance 2015-7 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Ordinance 2015-8 – First Reading – Title Only

An Ordinance of the Township Committee of the Township of Ocean, County of Ocean, State of New Jersey amending Chapter 410-8, Definition of “Story” of the Township Code

Motion to approve Ordinance 2015-8 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Resolution – 2015-241

Authorizing the acceptance of the 2014 Audit and that the governing body have personally reviewed, as a minimum, the Annual Report of Audit and specifically the sections of the Annual Audit entitled “Comments and Recommendations”

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

CONSENT AGENDA

The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately.

- 2015-243 Resolution authorizing the hiring of part-time cleaning employees
- 2015-244 Resolution authorizing the Right to Know Officers for the year 2015
- 2015-245 Resolution of the Township of Ocean, County of Ocean, State of New Jersey recognizing July 18, 2015 as "Choose Your Cover Day" raising awareness about skin cancer
- 2015-246 Resolution authorizing the sale/disposal of surplus property of the Township of Ocean, County of Ocean, State of New Jersey
- 2015-247 Resolution authorizing release of performance guarantee Lord of Lords Bible Community Church, Block 195, Lot 1.04
- 2015-248 Resolution authorizing a lien be placed on 27 Letts Landing in the amount of \$55.62 due to failure maintain property
- 2015-249 Resolution authorizing a lien be placed on 106 Firth Street in the amount of \$55.62 due to failure to maintain property
- 2015-250 Resolution authorizing the renewal of Liquor Licenses for the year 2015-2016
- 2015-251 Resolution authorizing a lien be placed on 36 Capstan Rd in the amount of \$138.99 due to failure to maintain property
- 2015-252 Resolution authorizing a lien be placed on 84 Dock Avenue in the amount of \$138.99 due to failure to maintain property
- 2015-253 Resolution authorizing an increase into the Water Utility Budget for 2015 in the amount of \$164,000.00
- 2015-254 Resolution authorizing an increase into the temporary operating budget for 2015 in the amount of \$541,000.00
- 2015-255 Resolution authorizing Dispatcher Charlotte A. Dunn to Full-Time Telecommunicator
- 2015-256 Resolution authorizing the turnover of certain cash bonds held by the Township of Ocean for Greenbriar Oceanaire, Sections 1 & 2.

Motion to approve Resolutions 2015-243 through 2015-256 was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Motion to approve the below listed dates in 2015 for the use of the Community Center and Waretown Memorial Recreation Park:

1. **Marine Science Camp – August 20, 2015**
2. **Boy Scout Troop #26 – November 6 – 8, 2015**
3. **Waretown Summer Adventure Program – July 1 – August 21, 2015**
4. **Suzanne Romeo – July 25, 2015**

5. Barnegat Bay Assembly of God – August 23, 2015

Motion to approve was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Committeeman Lachawiec discussed the status of the Township Basic Life Support and Emergency Medical services. There was a conflict with Barnegat Township.

Mayor Wetter discussed the Township is receiving the RFP's on July 15, 2015.

Committeeman Lachawiec inquired if the Township can appoint an emergency medical services company on July 30, 2015.

Mayor Wetter requested Deputy Clerk Giardino to leave a note for Clerk Ambrosio if a medical services company can be appointed on July 30, 2015.

Next Scheduled Meeting: July 30, 2015 at 6:30 pm - Budget Introduction
August 13, 2015 at 6:30 pm

Adjournment

Motion to adjourn meeting was moved by Committeeman Lachawiec, seconded by Deputy Mayor Tredy.

Roll Call: Lachawiec: Yes, Tredy: Yes, Wetter: Yes

Signed and Submitted:

Diane B. Ambrosio, RMC
Municipal Clerk

Date