

MEETING MINUTES

TOWNSHIP OF OCEAN
COUNTY OF OCEAN
BUSINESS MEETING
March 28, 2019

Call to Order

ROLL CALL: DODD X BAULDERSTONE X LOPARO X

Flag Salute

STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meeting Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to two newspapers, The Asbury Park Press and the Press of Atlantic City. The Notice was posted at the office of the Township Clerk

Resolution 2019-146 Payment of Claims – as presented to the Township Committee for payment thereof in the amount of \$178,048.84

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Resolution 2019-147

Resolution authorizing appropriations for the 2019 Temporary Operating Budget

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Resolution 2018-148

Resolution authorizing appropriation transfers for Current Fund \$100,000, Utility Fund \$70,000

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Resolution 2019-149

Resolution authorizing the acceptance of the resignation of Erin Bevelheimer as Deputy Court Clerk

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to approve: an application to the New Jersey State Fireman's Association for Mike G. Westman and Hunter K. John

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to approve: Towing Application for Lacey Amoco Inc. Towing and Midnight Towing

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to approve: Scrap Metal Dealers License for Recycling Partners, Inc. (Sonny's Recycling) for the year 2019

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Motion to approve the below listed dates in 2019 for the use of the Community Center, Waretown Memorial Recreation Park, Toumey Park and ballfield:

Warren Sutton Jr – June 2, 2019

Cassandra Worthy – April 7, 2019

Waretown United Methodist Church – June 23, 2019

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

PUBLIC COMMENT:

Motion to open Public Comment was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

No comment from the public.

Motion to close Public Comment was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Discussion:

Township Administrator/Clerk Ambrosio discussed Ocean County Planning is inquiring what the Township is going to do with the Community Development Block Grant (CDBG) money. The Township bonded last year to install an elevator or chair lift.

Gramco is coming to check the sound system. The system must be upgraded through the courts. It is so old you cannot get parts for it. The new system must have the assisted-listening devices as part of the Americans with Disabilities Act (ADA) compliance law. The upgrade to this system is almost \$4,000. The assisted-listening device is additional.

Jason Worth, T&M Engineering, discussed the CDBG grant is \$32,000. The intent was to provide ADA access from the outside into the courtroom. The initial discussion was whether or not an elevator could be installed outside the building to come in. It is probably several hundred thousand dollars. Alternatives inside the stairwell are vertical chairlifts and redoing the stairs. Replacing the chairlift with a platform lift would need at least 4-5 feet of space at the bottom of the stairs. There is not enough room for the bathroom door. Based on the usage of the building, the stairway would have to be shrunk down. The double doors at the landing would be brought up to match the room so there is no longer an additional step up. The treads on the stairs would have to get reworked. The \$32,000 must be spent by the end of the year. The Township is in the next cycle of funding early next year.

Township Administrator/Clerk Ambrosio discussed the Township bonded for this project last year by Ordinance 2018-3 for \$260,000. The Township was trying to decide on the elevator or the vertical lift. The most cost effective is the vertical lift. The Township Committee can do a motion of approval today.

Mr. Worth discussed he will prepare a scope and budget letter for design.

Motion to Request Bids for a Vertical Lift in the Courtroom:

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Bulkhead Project

Township Administrator/Clerk Ambrosio discussed the updated bulkhead inspections.

Mr. Worth discussed he inspected every street end to confirm if there was a bulkhead present or not. The assessment log notes where there are bulkheads, no bulkheads, materials and condition of bulkhead. A lot of the bulkheads have been replaced and are vinyl or they are newer wood bulkheads, which is very good. Seven or eight bulkheads are wood and older. These are the ones the Township knew were in older condition. A few are along Tuscarora Avenue, at the end of Maplewood Avenue and along Hornblower Drive. Those bulkheads total 410 feet of length. The pictures have been noted. Projects like that are best served to bid a few bulkheads together to obtain a more competitive price. Projects like this are usually phased over time to try and address each one. Street-end bulkheads are approximately \$850 per foot of bulkhead, which includes drainage improvements, road end paving and guardrails. The replacement would be vinyl pilings, wailers, and a tieback system. A vinyl bulkhead should last 50 years or more.

Township Attorney McGuckin inquired if the Bayshore Drive Pump Station can be bonded through the utility.

Township Administrator/Clerk Ambrosio discussed the Remington Vernick Engineers (RVE) report on the Bayshore Pump Station discusses the pump station in its entirety is something the Township is looking into for this year. It is in desperate need of repair.

Mr. Worth discussed the New Jersey Infrastructure Bank told the Township the bulkhead replacement could be included in the rehabilitation project through that funding mechanism. That bulkhead is in need of repair.

Township Administrator/Clerk Ambrosio discussed RVE is looking at another grant funding with this project.

Mayor LoParo discussed RVE told the Township about a new grant program for grants under \$500,000 for the Bayshore Pump Station.

Mr. Worth discussed bulkheads in need of repair are two along Hornblower Drive and at the street end of Maplewood Avenue. Mr. Worth recommends permitting all the bulkheads and then choose the phases. The permits are good for five years. Crystal Point is 950 feet and is certainly a bulkhead that should be included in the next round.

Dog Park

Mr. Worth discussed the pre-application meeting for the dog park is April 9, 2019 at 10:00 am.

Township Administrator/Clerk Ambrosio discussed we will have more information after the April 9th meeting. There is a rough drawing of where the dog park might be located at the Waretown Lake.

Mr. Worth and I will see what the CAFRA requirements are from the New Jersey Department of Environmental Protection (NJDEP).

Mr. Worth discussed there might be potential tree-clearing needed with the proximity to the lake and creek. It is a Green Acres property. Green Acres may require a change-of-use. Based on the NJDEP information, the Township can give a construction cost estimate. The largest item would be clearing work and grading. Fencing should not that expensive.

Township Administrator/Clerk Ambrosio discussed the Township can clear some of the trees and possibly the grading. The fencing should be done by a professional with a warranty.

Mr. Worth discussed for a recent project, the NJDEP required a big sign on the property, a public hearing and a change-of-use presentation. There is also a fifteen-day public comment period.

Open Space and Recreation Plan

Township Administrator/Clerk Ambrosio discussed the Open Space and Recreation Plan needs to be updated. It has not been updated since 2007. It is going to be \$3,750.00. It will also require a public hearing.

Deputy Mayor Baulderstone discussed the Township should do a review of each Township-owned property and identify what needs to be improved.

Township Administrator/Clerk Ambrosio discussed absolutely. That will be part of the public hearing.

Master Plan Re-Exam

Township Administrator/Clerk Ambrosio discussed the Master Plan Re-Exam. There are areas that were zoned and rezoned. There are issues with the zoning map that need to be addressed. The Township received a \$10,000 price quote for the Master Plan Re-Exam from T&M Engineering. This will address the issues residents are having in different areas. The Zoning Officer has notes as well as myself and Jason Worth of areas that need to be addressed.

Township Attorney McGuckin discussed if the Township is going to do a Master Plan Re-Examination, do the Open Space and Recreation Plan Element at the exact same time so there is one hearing, one process and one notice requirement.

Volunteer Way

Jason Worth discussed Dynamic Traffic is going to work on completing the new traffic study. T&M Engineering should complete the updated storm water management report this week and will send to the NJDEP. Once the traffic study is complete and submitted, the application should be deemed complete and the review underway.

Deputy Mayor Baulderstone inquired how long the traffic study completion, submittal and review will take.

Mr. Worth discussed it should take approximately one month. I am hoping they start next week or the week after. The NJDEP has asked the Township to analyze construction within the Town Center, how the Town Center is now been developed over the last 10 years and is that same need still there. The different things that have been built and the different applications currently before the Township will show the DEP that even through the tough economic period from 2008 on, there is now development that supports the roadway. Seasonal factors can be added to the reports. The construction project on Route 9 impacts traffic right now. The NJ Department of Transportation (NJDOT) did their own traffic study in August 2017. Some of that information will be relied upon as well.

Bryant Road Dock Railing

Mr. Worth discussed the railings have to be 42 inches and showed the Township Committee a sample photo. The flat piece on top would be tough to do here because the pilings extend up with caps. Vertical supports would need to be inserted between the pilings, probably ten feet wide and five feet apart. T&M Engineering bid a similar project last year. It was a million dollar project for the entire dock. The railings were approximately \$35 per foot for 500 feet. A single project like this would cost more money. The Township would probably be looking at \$25,000-\$30,000 to build the railings. DPW Superintendent Ambrosio is reviewing if Public Works can purchase the material and build it. There would be no cap, due to the pilings. The cost depends on the material.

Deputy Mayor Baulderstone inquired if there are liabilities if the Township builds the railings in-house.

Township Administrator/Clerk Ambrosio discussed no, as long as it is built to code. Mr. Worth will confirm the measurements. Public Works will maintain the dock as in the past. DPW Superintendent Ambrosio will submit pricing and then the Township can review and discuss.

Faust Park

Township Administrator/Clerk Ambrosio discussed Faust Park is a tiny park in Bay Haven. It has a metal slide and swing that has deteriorated since Superstorm Sandy. The insurance company said they have to be removed. The Township submitted for two grants, which were not awarded. It is a very busy park. The residents are inquiring. The No Net Loss Grant will fund planting new trees there. A new play set was discussed, should the whole set be ADA compliant or just some pieces. Every park has at least one swing that is ADA compliant. Sample photos were submitted to the Township Committee. One playset in the photos is \$65,000 another is \$23,000. Anything that has the ramps for ADA compliance is going to increase the price.

Deputy Mayor Baulderstone inquired if the swing set and the rings could be built and add the more expensive pieces later.

Township Administrator/Clerk Ambrosio discussed the rings are attached to the structure. The small structure is 2-5 pieces for \$23,000 and can fill up that whole park. The swing set is separate for \$5,000 plus another \$1,000 for an ADA compliance upgrade. The whole park will have to be graded. Rubber is no longer used.

Mayor LoParo inquired if the swing set can be built off to the side now before the summer.

Township Administrator/Clerk Ambrosio discussed Public Works needs to know what to plan for and the residents would like to know as well. The price quotes are from GameTime. There is another company that might be less expensive but we want to make sure they are commercial grade and meet all the criteria.

Ed Simone, Chief Financial Officer, discussed the money would be available in Open Space.

Deputy Mayor Baulderstone inquired if there is money in the Recreation Trust Fund.

Mr. Simone discussed that money is used for activities. There is always a residual in there. It is not that high.

The Township Committee discussed the smaller play set would be best.

Community Forestry Management Plan

Township Administrator/Clerk Ambrosio discussed the Community Forestry Management Plan expired at the end of last year. Scott Taylor, Taylor Design Group, has directed the Township Administrator to a grant of up to \$3,000 to have this written. That was signed by the Mayor the other day. It is approximately \$6,000 for the whole project. The plan is needed for Sustainable Jersey and to have as one of the Township management documents and also for Tree City USA. The plan will address the No Net Loss coming in and will also be used for the wildfire planning.

Board of Health

The Board of Health members would like the Township to send out a survey to the residents asking about meetings times, presentations and suggestions for speakers. The website coordinator can send it out through the Township email. The next Board of Health meeting is April 10, 2019.

Mayor LoParo discussed the question regarding presentations should ask the residents if they would attend a Board of Health sponsored presentation.

Deputy Mayor Baulderstone discussed the Board of Health presentations should not duplicate the Senior Advisory presentations.

Township Administrator/Clerk Ambrosio discussed the email will be sent this week. The Municipal Alliance has an opioid epidemic presentation "Hidden in Plain Sight" on May 3, 2019.

2018 Roadway Improvement Program

Mr. Worth discussed there is a road project near Faust Park right now. The concrete driveway aprons are being replaced this week. Milling and paving is scheduled for the week of April 8, 2019. There will be flashing signs on Bryant Road notifying residents and at the top of Illinois Avenue at Main Street. The project will start on Sheridan Street and then working out of the neighborhood.

Updates

Mayor LoParo inquired about the liquor store project start date.

Mr. Worth discussed T&M Engineering responded to their revised plans. The Township has not received an exact start date. The applicant is not waiting on anything from the Township. The revised plans were water/sewer and Planning Board.

Township Administrator/Clerk Ambrosio discussed she does not believe the applicant has submitted the full set of plans to construction.

Mr. Worth discussed the Walters Group will be running their utilities in front of the liquor store. They have agreed to temporarily reconnect to the well and force main if needed and then will tie into the new water main and sewer main.

Township Attorney McGuckin discussed a resolution will be placed on the next Township Committee agenda for preliminary final water and sewer.

Mr. Worth discussed it is just laterals. It should be soon.

Mr. Worth discussed the Greenbriar Hole 2 repair is this week. The drainage structures should be wrapped up today, then grading and getting it stabilized.

Deputy Mayor Boulderstone discussed on Tuesday or Wednesday, Hole 2 was closed due to construction.

Budget – Fire Department and First Aid

Township Administrator/Clerk Ambrosio discussed the Fire Company has not put together their list due to their Treasurer passed away. They are working on reviewing their records and are requesting the same as last year. The temporary treasurer is Mike Villanova Jr. They have submitted their five-year expense report from last year.

Mayor LoParo discussed he would rather have a ten-year plan for the air tank replacements and radios.

Township Administrator/Clerk Ambrosio discussed it specifically states in their allotment they are to buy a minimum of 2-3 sets of gears along with air bottles. The Fire Chief is well aware of how the Township Committee expects them to budget so there are no surprises or large outlays. The purchase of at least one (1) radio will be added in preparation for the County changes.

Township Administrator/Clerk Ambrosio discussed the Township is now overseeing what is being purchased and reimburses for equipment and repairs.

Mayor LoParo discussed the Fire Company has 25 portable radios.

Township Administrator/Clerk Ambrosio discussed the Fire Company is concerned about the County and Police Department changing their radios.

Mayor LoParo discussed the Police Chief is meeting with First Aid and Fire. Radios are \$7,000 each. There are modules for the vehicles they can add for \$2,500 instead of buying a radio for \$7,000. The County is changing the radio frequency they are using for emergencies. Everyone has to comply. The handheld radios are normally \$9,000. The new vehicles have a dual band and are set up for old and new.

Township Administrator/Clerk Ambrosio discussed the Fire Company and First Aid are doing the same thing. The First Aid is budgeted for \$20,000 for the year 2019. The First Aid needs a new roof. The Township insures the building. Everything in that building is purchased by the Township. The Township owns the rigs. The Township owns the generator. The new roof estimate is \$15,000. The \$20,000 takes care of their air tanks, masks, medical supplies and equipment.

Township Attorney McGuckin discussed he is concerned using that kind of a capital expenditure on property the Township does not own. The Township can enter into an agreement with the school district or acquire the building.

Township Administrator/Clerk Ambrosio discussed the deed states the School Board will lease the building to the First Aid for \$1.00 as long as it stays a volunteer medical organization. If the First Aid was to disburse, the building will go back to the School Board.

Township Attorney McGuckin requested Township Administrator/Clerk Ambrosio obtain a copy of the deed and send to him for review.

Deputy Mayor Baulderstone inquired if Quality Medical Transport uses the building.

Township Administrator/Clerk Ambrosio discussed, yes. The First Aid allows them to use the back garage as an office, which has heat and air conditioning.

Mayor LoParo discussed the First Aid Squad is asking for \$20,000 plus \$15,000 for the roof this year. They will have to wait on the radios. Chief Rogalski was able to get 35% off the radios.

Township Administrator/Clerk Ambrosio discussed if the First Aid is only getting \$20,000, they would like the Township Committee to consider the roof. The medical equipment and expenses increase each year.

CFO Simone discussed the \$20,000 is already in the budget. The \$15,000 is not.

Budget – Department of Public Works

Township Administrator/Clerk Ambrosio discussed Public Works is requesting equipment. The old equipment has not been sold on GovDeals yet. Last week some vehicles and a generator were put up for auction on GovDeals. I will submit a list of the Public Works requests to the Township Committee.

Deputy Mayor Baulderstone inquired about planning for the old construction trailer property after is sold.

Township Administrator/Clerk Ambrosio discussed it could be an area for veterans flags. In Brick Township in front of the Town Hall are all military flags with a garden. It looks really pretty. There will be trees planted there through the No Net Loss Grant.

Deputy Mayor Baulderstone discussed the Township should start budget planning for the end of Bryant Road.

Township Attorney McGuckin discussed the Township will know April 30, 2019.

Township Administrator/Clerk Ambrosio discussed the removal of the building can be taken out of the regular line item. Any other major repairs, bulkheading or riprap rock will have to be budgeted.

Deputy Mayor Baulderstone discussed the riprap would be better.

Committeewoman Dodd discussed riprap looks more natural. Another issue would be now that the power plant is closing, the bay is going to freeze more in the winter, which beats up the bulkheads.

Township Administrator/Clerk Ambrosio discussed there is a boat ramp there. The DEP has informed the Township the boat ramp cannot be shut down. There are two piers. The short pier is 100% legal, which would work with the canoes. The Township Committee needs to discuss whether or not they want to keep the long pier. If the long pier is removed, it will be very difficult for the Township to get that back. The Township is not looking to dock boats. Removal might be better than the constant repair. The riprap will assist with the wave attenuation.

Township Administrator/Clerk Ambrosio discussed the DEP is more in favor of the boat launch. The DEP would like the illegal pilings removed. The piling removal can be bid with the bulkhead riprap.

Budget – Police Department

Township Administrator/Clerk Ambrosio discussed Chief Rogalski submitted a 5 year plan, which includes cost savings. The Township purchased the police vehicle that was discussed previously and used the half car to replace the totaled vehicle. The Police Department needs an L3 server and printer. It is for the in-car cameras. The server they have is past its useful life. This could cause a problem down the road.

Township Attorney McGuckin discussed if video is lost, this could be detrimental to a case.

Township Administrator/Clerk Ambrosio discussed Chief Rogalski received a quote for \$23,000 for the server and printer, which will last 5 years. There are not enough body cameras for each officer and some of them are getting older. If the Township buys the cameras now, the \$4,000 installation cost will be waived, as the cameras will be installed the same time the server is installed. The cost of ten (10) body-worn cameras is \$15,000. The body-worn camera footage can be pulled for cases. Each year, a few more cameras will be upgraded.

CFO Simone discussed Chief Rogalski mentioned he can pay for the cameras out of his operating budget so the Police Department does not have to ask for more cameras out of capital improvement. I allowed \$40,000 for the purchase of equipment for the Police Department.

Township Administrator/Clerk Ambrosio discussed Chief Rogalski will put cameras in his budget every year moving forward.

Mayor LoParo discussed last year the vest, rifles and handguns were replaced.

Township Administrator/Clerk Ambrosio discussed Chief Rogalski was able to obtain substantial money with the replacement of the guns. It barely cost \$5,000 to replace every single gun. The Police Department also recycled bullet casings at Sonny's Recycling for \$853.00, which can be used to purchase ammunition.

CFO Simone discussed Chief Rogalski received a substantial savings by purchasing left-over vehicles for the police cars. The budget for that was \$86,000 for two cars. That is a substantial savings. Elite is a state contract auto dealer. The Police Department is very happy with them.

CFO Simone discussed putting a hold in the budget for \$75,000 for public works equipment for the trench box, which is an OSHA requirement, a roll-off and some other ancillary equipment. If Public Works does not use the whole allotment, it can carry into the next year. The roll-off is more of a bondable item. I suggest a capital ordinance for the roll-off and then issue notes for the full amount. The Township could fund part of it with something from the budget. The Township is required to put a down payment of 5% on any ordinances the Township authorizes. The capital is starting to get low, so I budgeted \$10,000 toward that for future use.

Mayor LoParo discussed the Township is looking for a lift from the military.

Budget

CFO Simone discussed there has been a constant progression where the Township needs electrical work done or items that need repair. I allowed \$10,000 for potential things that come up.

Township Administrator/Clerk Ambrosio discussed the Township bonded for \$250,000. The \$32,000 for ADA improvements comes from the Community Development Block Grant. (CDBG). Whatever the Township does not use can be cancelled.

CFO Simone discussed a lot of the capital improvement ordinances that have been authorized in the past, some of the projects are not being done or completed. It is my intention to do an analysis and try to evaluate which one of the ordinances can be cancelled. There are some funded balances that can be re-appropriated for other capital items the Township needs to avoid an impact or debt. There was funding in the past where the whole amount was funded and the project did not cost as much as anticipated.

Township Administrator/Clerk Ambrosio discussed that amount should go towards the truck. The truck is used every day. During Superstorm Sandy, the truck was used considerably. DPW and Utility truck maintenance is substantial. It is not uncommon to see a truck part that costs \$5,000-\$6,000 for that truck. DPW needs one utility truck.

CFO Simone discussed the utility budget. The last series of Environmental Infrastructure Trust (EIT) debt that was authorized to fund some of the needed Township projects was originally treated as a temporary loan, which means the Township did not have to pay any principal or interest until it was finalized. When the debt was finalized in 2018, the first installment the Township had to pay was only interest. For 2019, the principal amounts have to be paid. The amounts are approximately \$172,000 more in the utility budget.

It is fortunate in 2018 that the Township received additional surplus than anticipated, as there were some properties the Township serviced for utilities in the neighboring town. Some of those accounts were not

paying and put on tax sale, which generated additional funds. Also the cell tower fee amounts have accelerated. The cell tower service company has doubled the Township's cell tower income.

Township Administrator/Clerk Ambrosio discussed the Ocean County Utilities Authority (OCUA) billed the Township \$80,000, which was not anticipated.

CFO Simone discussed the Township is paying OCUA to process rain water. The Township's actual bill for the whole entire year has not exceeded the estimates, except for 2018. It is approximately \$86,000. Budget transfers are requested on the utility of \$100,000. Most of that is to cover the deficiency. The estimated billings have increased for four quarters, which is a substantial increase. There are a lot of in-house repairs and incidental repairs to the system that the Township is not charging capital ordinances. That number has accelerated due to control panels that had to be replaced. If that trend continues, I don't see how the budget will handle it. This issue is in a lot of municipalities.

Township Administrator/Clerk Ambrosio discussed Dock Avenue needs a backup pump. That is approximately \$7,000-\$8,000. Not having one in stock is leaving the Township in a very bad predicament.

CFO Simone discussed he allows for items like that in the capital end. It is the unknown repairs that can broadside the Township.

Township Administrator/Clerk Ambrosio discussed giving a copy of the Clean Water Report and Asset Management Report to CFO Simone. There is a rate study recommendation in the report as well. The Fire Hydrants need to be tagged and GPS implemented. There are many mandates that have to be implemented with no funding. The valves have to be exercised.

CFO Simone discussed it is not a surprise the construction revenues are down again. There are no new fees. The state does not allow municipalities to anticipate more than what is received in cash the previous year. The court revenue is down slightly.

The Township also received additional FEMA money. The FEMA money was used to offset the \$75,000 for public works. There is also money collected for Police special duty and are charged administrative fees for the actual use of the police cars. I was able to offset some of the cost of the police cars with the administrative fees, which saved \$30,000.

Fees and permits have increased quite a bit, due to vacant property registrations. The Township can anticipate some of the collections in 2019 by \$40,000 in revenue.

CFO Simone discussed the other large item is health benefits. Even though the increase is 2%, people might opt out one year. There is a lot of bouncing back and forth. The health benefits have gone up. It is hard to estimate the exact amount. The Police pension went up. Notables went up \$50,000 or \$60,000 from the previous year. The regular pension system stayed the same. The salaries normally go up. There is one person's salary that impacted the Township for a half year last year, now it is a full year. There have been changes in staffing.

The main expense is debt. The bond sale funded a lot of temporary things. The permanent debt was authorized. The Township is paying principal it normally would not pay on the notes. That will stabilize over time. The extra surplus offsets some of the effects of the permanent bonding. Budgeting the cars for the Police Department every year will stabilize the budget. Large purchases should be bonded, maybe a portion of \$200,000 for the roll-off to offset, but not the whole item. If the Township had ratables coming

in, there might be some chance. Payment in Lieu of Taxes (PILOT) did not go up due to occupancy. The condominium services fluctuate depending on the weather. The anticipated tax increase is less than two cents.

The Township Committee discussed cancelling the special meeting on April 25, 2019, due to conflict in schedules.

Next Scheduled Meetings

April 11, 2019 - 7:00 pm – Regular Business Meeting

May 9, 2019 - 7:00 pm – Regular Business Meeting

Adjournment:

Motion to adjourn was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Signed and Submitted:

Diane B. Ambrosio, RMC
Municipal Clerk

Date