

MEETING MINUTES

TOWNSHIP OF OCEAN
COUNTY OF OCEAN

ZOOM MEETING

REORGANIZATION MEETING: January 1, 2021 12:00 pm

CALL TO ORDER: by Township Clerk, Diane B. Ambrosio, RMC:

JANUARY 1, 2021 BAULDERSTONE X DODD X LOPARO X

FLAG SALUTE:

INVOCATION: Reverend Daniel Ulrich, Lord of Lords Church.

PRAYER FOR THE NEW YEAR: Pastor Dawn R. Corlew, Waretown United Methodist Church.

STATEMENT: Pursuant to the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting was properly provided by sending copies of the Notice of Meeting to two newspapers The Press of Atlantic City and the Asbury Park Press. The Notice was posted at the office of the Township Clerk and on the bulletin board in the Administration Building.

OATH OF OFFICE ADMINISTERED:

OATH OF OFFICE to Committeeman Kenneth Baulderstone, who was elected for a three-year term. Ken Baulderstone is sworn in by Township Clerk Ambrosio.

NOMINATION FOR MAYOR/CHAIRPERSON for the year 2021:

Committeeman Ken Baulderstone nominated Lydia Dodd for the office of Mayor/Chairperson for the year 2021. Ben LoParo seconded the nomination.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

OATH OF OFFICE administered to Mayor/Chairperson for the year 2021.

Lydia Dodd is sworn in by Township Clerk Ambrosio

MEETING OFFICIALLY turned over to Chairperson/Mayor:

NOMINATION FOR DEPUTY MAYOR/DEPUTY CHAIRPERSON for the year 2021:

Committeeman Ken Baulderstone nominated Ben LoParo for the office of Deputy Mayor/Deputy Chairperson for the year 2021. Mayor Lydia Dodd seconded the nomination.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

OATH OF OFFICE administered to Deputy Mayor/Deputy Chairperson for the year 2021.

Ben LoParo is sworn in by Township Clerk Ambrosio

RESOLUTION NO. 2021-1 – Resolution appointing Township Attorney and Special Engineer for the year 2021.

Motion to approve Resolution 2021-01 Appointing Christopher J. Dasti as Township Attorney and Morgan Engineering as Special Engineer for the year 2021 was moved by Committeeman Boulderstone, seconded by Mayor Dodd.

Roll Call: Boulderstone: Yes, LoParo: No, Dodd: Yes

Mayor Dodd invited Mr. Dasti to join the Committee on Zoom as the Township Attorney.

RESOLUTION NO. 2021-2 – Resolution appointing Professionals for the year 2021 in accordance with N.J.S.A. 40:11-1 et. seq.

Motion to approve Resolution 2021-02 Appointing Professionals for the year 2021 was moved by Committeeman Boulderstone, seconded by Deputy Mayor LoParo.

Roll Call: Boulderstone: Yes, LoParo: Yes, Dodd: Yes

CONSENT AGENDA

The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately

- 2021-3 Resolution authorizing Committeewoman Lydia Dodd as Chairperson/Liaison for Administration, Construction & Zoning, Historical Society Greenbriar Oceanaire Homeowners, Environmental/Green Team, Health Commissioner
- 2021-4 Resolution authorizing Committeeman Kenneth Boulderstone as Chairperson/Liaison for Department of Public Works, Senior Advisory, Special Events, Fire Department, First Aid, Planning/Redevelopment
- 2021-5 Resolution authorizing Committeeman Benjamin LoParo as Chairperson/Liaison for Police Department, Municipal Court, Homeowners Association, Municipal Alliance, Recreation, School District
- 2021-6 Resolution of the Township of Ocean, County of Ocean, State of New Jersey, providing dates of the Township Committee Meetings and designating official newspapers for the year 2021
- 2021-7 Diane B. Ambrosio, RMC – Assessment Search Officer, Redevelopment Secretary, Election Officer, Employee Insurance Rep/Affordable Care Act Coordinator
- 2021-8 Diane B. Ambrosio, RMC – Public Agency Compliance Officer
- 2021-9 Diane B. Ambrosio, RMC and Jeanne Broadbent Keepers of the Poor
- 2021-10 Michele Giardino – Deputy Clerk, Board of Health Secretary, Employee Insurance Rep and Animal Licensing Official
- 2021-11 Michele Damato - Administrative Assistant/Special Events and Environmental Commission Recording Secretary
- 2021-12 Marleen Miller – Treasurer/Payroll
- 2021-13 Mary Blood – Certified Qualified Purchasing Agent
- 2021-14 Mary Blood – Payroll
- 2021-15 Mary Ellen Brown – Part-Time Accounting Clerk/Purchasing
- 2021-16 Amber L. Bird – Principal Billing Clerk
- 2021-17 Jennifer B. Schulze – Meter Supervisor/Billing Clerk

- 2021-18** **Jeanne Broadbent – Recreation Director- Shared Service Barnegat Township of Ocean Municipal Alliance Coordinator, Secretary to Senior Advisory Committee**
- 2021-19** **Lorraine Clune – Zoning Officer, Secretary, Planning Board, Code Enforcement Officer**
- 2021-20** **Corrine Anderson – Administrative Assistant Construction/Zoning**
- 2021-21** **Stephine Capaccio –Technical Assistant, Secretary Board of Adjustments**
- 2021-22** **Charles Hood– Part Time Electrical Sub code**
- 2021-23** **Ronald J. Pizar – Part Time Fire Sub code**
- 2021-24** **Elizabeth Copio – Police Records Clerk**
- 2021-25** **Mariann Siciliano –Police Administrative Assistant**
- 2021-26** **Police Telecommunicators appointments**
- 2021-27** **Matt Ambrosio – Superintendent of Public Works, Certified Recycling Coordinator, Community Forestry Clean Communities Coordinator and Storm Water Management Coordinator**
- 2021-28** **Daniel Kehoe – Foreman Department of Public Works, Community Forestry**
- 2021-29** **Shane Gederberg – Foreman Department of Public Works/Utility and Operator of Record**
- 2021-30** **Department of Public Works appointments**
- 2021-31** **Custodians: Part-Time - Gina Westman**
- 2021-32** **Phillip M. Miller – Judge of Municipal Court, Township of Ocean**
- 2021-33** **Steve Millette, Court Administrator, Alexa Eppolito- Deputy Court Administrator, Mariann Carricarte, Court Recorder**
- 2021-34** **School Crossing Guard – Warren R. Schmidt, Assistant Crossing Guard – Walter Mankowski**
- 2021-35** **Raymond Hall – Part-Time -Field Inspector - Tax Assessor’s Office**
- 2021-36** **Martin Lynch – COAH Officer, Laurie Clune, COAH Officer and Township Housing Liaison**
- 2021-37** **Diane Ambrosio Fund Commissioner for the Ocean County JIF**
- 2021-38** **Appointing a fill-in Plumbing and Electrical Sub code for the Township of Ocean for the year 2021**
- 2021-39** **Resolution appointing Diane B. Ambrosio and Michelle Damato as Right-to-Know Officers**
- 2021-40** **Resolution authorizing Policies and Procedures for areas of OSHA**
- 2021-41** **Resolution authorizing Recording Secretary Salaries for 2021**
- 2021-42** **Resolution authorizing fixing salaries for the year 2021**
- 2021-43** **Resolution authorizing Finance Department and Municipal Clerk to work in accordance with the Township of Ocean’s Cash Management Plan**
- 2021-44** **Resolution authorizing Finance Department and Municipal Clerk to work in accordance with the Township of Ocean’s Auditors to re-establish the Township’s escrow accounts**
- 2021-45** **Resolution authorizing Finance Department and Municipal Clerk to work in accordance and authorize money held in trust accounts with New Jersey qualified banks/depositories**
- 2021-46** **Resolution authorizing the Tax Collector to utilize TD Bank for all money collected**
- 2021-47** **Resolution authorizing the Finance Department and Municipal Clerk to authorize resolutions and signature cards required by depositories**
- 2021-48** **Resolution authorizing CMFO, Comptroller, Treasurer of the Township of Ocean to establish escrow account throughout the year**

- 2021-49 Resolution authorizing Home Depot procurement cards**
- 2021-50 Resolution authorizing electronic transfers to NJ Div. of Pensions**
- 2021-51 Resolution authorizing petty cash funds for the year 2021 as approved by New Jersey Division of Local Government Services**
- 2021-52 Resolution authorizing an agreement with certain approved state contracts for the year 2021**
- 2021-53 Resolution authorizing house vendor accounts for the year 2021**
- 2021-54 Resolution authorizing Walmart procurement cards**
- 2021-55 Resolution authorizing Lowes procurement cards**
- 2021-56 Resolution authorizing Tractor Supply account**
- 2021-57 Resolution authorizing Shop Rite account**
- 2021-58 Resolution authoring electronic procurement with Fedex, UPS, Amazon, State of NJ**
- 2021-59 Resolution authorizing change accounts for the year 2021**
- 2021-60 Resolution authorizing fixed assets**
- 2021-61 Resolution authorizing fixing the rate of interest to be charged on delinquents taxes of assessments to include new provisions of the law**
- 2021-62 Resolution authorizing tax receivership pursuant to N.J.S.A 54:4-123**
- 2021-63 Resolution authorizing Tax Collector N.J.S.A. 40A: 5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00**
- 2021-64 Resolution authorizing the hiring of temporary personnel**
- 2021-65 Resolution authorizing the prompt payment of bills and other mandatory expenses**
- 2021-66 Resolution establishing Rules and Regulations for Meetings of the Township of the Township Committee of the Township of Ocean**
- 2021-67 Resolution of the Township of Ocean, County of Ocean, State of New Jersey Adopting Procedures for remote public meetings held during a declared emergency**
- 2021-68 Resolution authorizing the Township Tax Assessor or the Township Attorney as agents in filing petitions of appeal/complaints to the Ocean County Tax Board**
- 2021-69 Resolution authorizing Jason Worth as Assistant Zoning Officer and Bulkhead Engineer for Calendar year 2021**
- 2021-70 Resolution authorizing the appointments to the Board of Health**
- 2021-71 Resolution authoring the appointments of the Environmental Commission**
- 2021-72 Resolution authorizing the appointments of the Green Team**
- 2021-73 Resolution authorizing the appointments of the Senior Advisory**
- 2021-74 Resolution authorizing the appointments of the Economic Development Committee**
- 2021-75 Resolution authorizing the appointments of the Municipal Alliance**
- 2021-76 Resolution authorizing the appointments to the Board of Adjustment**
- 2021-77 Resolution authorizing the appointments to the Planning Board**
- 2021-78 Resolution authorizing the appointments to the Special Events Committee**
- 2021-79 Resolution approving new signature cards for bank accounts**
- 2021-80 Resolution appointing members to the Office of Emergency Management**
- 2021-81 Resolution appointing members to the Pinelands Municipal Council**
- 2021-82 Resolution authorizing the Township of Ocean to participate in the Defense Logistics Agency Law Enforcement Support Office, 1033 program to enable the Township of Ocean to request and acquire excess Department of Defense Equipment**

Motion to approve Consent Agenda Resolutions 2021-3 through 2021-82

Motion to approve was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.
Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

RESOLUTION NO. 2021-83 authorizing the hiring of Recreation part-time employees
Motion to approve was moved by Committeeman Baulderstone, seconded by Mayor Dodd.
Roll Call: Baulderstone: Yes, LoParo: Abstain, Dodd: Yes

RESOLUTION NO. 2021-84 authorizing the 2021 Temporary Operating Budget for the Current and Utility operating budgets
Motion to approve was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.
Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

RESOLUTION NO. 2021-85
Resolution retiring the Township's K-9 Patrol Dog, Kaver and authorizing ownership to Sergeant James J. Capaccio
Motion to approve was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.
Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

COMMENTS FROM MAYOR & TOWNSHIP COMMITTEE:

Mayor – Lydia M. Dodd

Good Afternoon and Happy New Year. Thank you for attending the 2021 Reorganization Meeting for the Township of Ocean.

Township Committee would prefer to hold an in-person meeting but during these difficult times we must adjust to using the Zoom platform. At this time, for the safety of the residents and Township employees the Township will continue to keep Township Offices and buildings closed to the public. The Township has installed Ring Doorbells and drop boxes to assist the residents. The Township Committee will revisit this situation each month and assess the circumstances.

This meeting is very special to me as I will now be Mayor of the Township of Ocean. I would like to thank my fellow Committee members for having the trust in me to appoint me Mayor/Chairperson for the year 2021. It is a great honor. I will certainly put every effort into working with the Committee members, the Township staff, the Professionals and volunteer first responders and continue to have Waretown be a great place that we call home.

Two years ago I sat here newly elected to the Township Committee telling you that I will work diligently and honorably for all of you. I also encouraged input and participation from residents at public meetings so that I could hear directly from you. I did listen to you and I will continue to listen to you. I plan to continue the work of upgrading infrastructure, our parks and our recreation areas. I believe I speak for all of us that we pledge to continue to work for the betterment of the Township in 2021.

I hope everyone is enjoying the holiday season and I wish all of you a Happy, Healthy and Safe 2021.
Thank you.

Deputy Mayor – Ben LoParo

Thank you, Mayor Dodd. Good afternoon. Happy New Year to everyone. Thank you for taking time out of your holiday to spend time with us at this meeting. This year as usual the Township Committee will work together on cost savings in all areas. The Township will continue to look for every avenue that can

be used to assist in the area of budgeting. The Township prides itself on being one of the lowest municipal taxes in the County and we will continue in this area.

On today's agenda there is a resolution appointing Police Dispatch Supervisors. On behalf of the Township Committee, I congratulate Ashley Damodio and Matthew Van Pelt on their new positions as Dispatch Supervisors. There is one Supervisor for the day shift and one Supervisor for the night shift. They are both dedicated employees and have proven their worth to the Township. We wish them the best of luck.

Also on the agenda is the retirement of the Police K9 Kaver. Kaver has been a great officer in the Police Department. He has won numerous awards. His handler, Sgt. Capaccio, has done an outstanding job training him and handling him for his life on the force. Kaver has also done an outstanding job and he will be missed. Sgt. Capaccio has done an outstanding job managing the K9 program and his dedication to our Township.

Thank you to my fellow Committee members, to our Administrator/Clerk, to our Police Chief and to everyone who works for the Township in guiding us through this COVID crisis. The Township is doing a good job, staying on top of things and keeping the public safe. Thank you to everyone for going above and beyond in this difficult time. I am pleased, grateful and privileged to serve the people of Waretown. I thank you for this opportunity. Have a safe and healthy new year.

Committeeman – Ken Baulderstone

I would like to wish everyone a very Happy New Year. I am honored to serve as Mayor for the last year. In spite of the limitations due to the pandemic, a lot was achieved. The Township is in great shape and ready to continue to be an even better place to live in 2021, under the guidance of the new Mayor, Lydia Dodd, who I am convinced will be a great Mayor for the Township. I want to thank the Township employees for everything they have done in 2020 under the most extreme circumstances due to COVID 19. You are all fantastic warriors and I really appreciate you and all you have done to keep this town functioning.

The Township, the Nation and the entire world is in the midst of the worst global pandemic in over 100 years. At this time, there have been 247 positive cases reported in the Township for an infection rate of 1 case in every 37 people. That compares favorably with Ocean County that has a rate of 1 case in every 18 people and the State of New Jersey and the entire country, with 1 case in every 19 people. The residents of the Township of Ocean are doing the right thing and are encouraged to keep taking the precautions they have been working.

Unfortunately, 2 Township residents have lost their lives to this virus that has taken 1,268 lives in Ocean County, 17,021 New Jerseyans have lost their lives and 345,015 Americans have been taken by this virus that has so far accounted for more than 1.8 million deaths around the world. While the vaccines are now becoming available, it will be many months before they will be readily available to all residents. It is critical that we do not let our guard down until we know the vaccines have beaten the virus.

We hope and pray that normal Township events will be resumed by Memorial Day weekend to allow Founders Day and fireworks to take place.

I thank Kaver and Sgt. Capaccio for their service and congratulate Kaver on his retirement.

I also wish to thank the voters who have reelected me to the Township Committee for another three years. I will continue to do all I can to make the Township an even better place to live and to keep finding ways

to increase ratables and other Township revenue sources so the Township can continue to have one of the lowest tax rates in the State.

Thank you and have a Happy and Healthier New Year.

PUBLIC COMMENT:

Motion to open Public Comment was moved by Committeeman Baulderstone, seconded by Deputy Mayor LoParo.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

No comment from the public.

Motion to close Public Comment was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

Next Scheduled Meetings – Township Committee
Tuesday – January 19, 2021 – 6:00 PM – via Zoom
*Thursday – February 4, 2021 – 10:00 AM **If necessary*
Tuesday, February 16, 2020 – 6:00 PM

ADJOURNMENT

Motion to adjourn was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

Signed and Submitted:

Diane B. Ambrosio, RMC
Municipal Clerk

Date