

**MEETING MINUTES**

**TOWNSHIP OF OCEAN  
COUNTY OF OCEAN  
BUSINESS MEETING/WORKSHOP**

**February 4, 2021**

**10:00 am**

- Zoom Meeting -

**Call to Order**

**Flag Salute**

**ROLL CALL: LOPARO     X     DODD     X     BAULDERSTONE     X**

**STATEMENT:** Pursuant to the provisions of the New Jersey Open Public Meeting Act, adequate notice of this meeting was properly provided by sending a copy of the Notice of Meeting to two newspapers, The Asbury Park Press and the Press of Atlantic City. The Notice was posted at the office of the Township Clerk

Mayor Dodd requested everyone remain standing for a moment of silence to honor of Ex-Fire Chief, Larry Leonard, of the Waretown Volunteer Fire Company.

Mayor Dodd discussed Larry was a life member of the Waretown Volunteer Fire Department and a life member of the Township's original First Aid. Larry served in the United States Coast Guard for over 19 years. Larry worked for the Township as Zoning, Code Enforcement and Construction Official for many years. Larry lost his courageous battle with cancer on January 13, 2021.

**Resolution 2021- 94**

**RESOLUTION APPOINTING DOMINICK J. VAN DE BROOK TO THE POSITION OF FULL TIME POLICE OFFICER FOR THE OCEAN TOWNSHIP POLICE DEPARTMENT**

**Motion to approve Resolution 2021-94** was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

Chief Rogalski discussed this morning he is joined by Dominick Van De Brook and his family, his mother Sherry, Stepfather Jay and his grandmother Roslyn, who is a proud resident of Waretown. I welcome Dominick Van De Brook to our Township and Police Department. Born in Toms River and raised in Manahawkin, Dominick is a Southern Regional graduate. During his time in high school, he was on the football team for four years and ran track for two years. After high school Dominick continued his education at Ocean County College, where he spent one year before transferring to Stockton University, where he has since graduated with a bachelor's degree in finance with a 3.74 grade point average.

In 2017, Dominick began his professional law enforcement career with the Long Beach Township Police Department as a Class I Special Officer and later attended the Ocean County Police Academy, where he graduated as a Class II Police Officer in June 2020. Dominick will begin and intense 16 week field training officer program tomorrow morning. He will be assigned to Patrolman Mike Matelski.

Chief Rogalski discussed he would like to take a moment and officially welcome you to my extended family, my family of those who serve honorable along side of me, the family made up of the men and women of the Ocean Township Police Department. This is an exciting and proud moment in your young career and you should take time to enjoy it.

I want to share with you some advice that I implemented that will serve you well in your future career. Treat everyone you meet as if they were the most important person on earth because one day your life may depend on it. Do what is expected of you and then some more. Consistent improvement, supportive organizational goals and positive interaction with the public is what I am looking for. We have all heard of the golden rule, do unto others as you would have them do unto you.

Let me take it a step further. If everyone you come in contact with during your career, burglary victims, parents of runaways, vehicle stops, etc., is treated the very same way you would want another police officer to treat your own parents, you will have a big impact in this community and a very successful career. Be an ethical professional. People will immediately know if you are honest and competent. Prepare for your job as a professional and expect those around you to be professional. Speak like a professional and look like a professional. Never forget our code of ethics and strive to make our community proud of our department. Take the time to explain your actions and decisions to the citizens around you. Even if they disagree with you, they will appreciate that you took the time to treat them respectfully and not as an occupying force.

Be calm and in control. Too many officers seek to control people by overpowering them with their authoritarian attitude. Do not fall into this trap. Be in control of yourself and people will follow your lead. Avoid using force unless it is absolutely required to meet your goal of controlling the situation. Do not get caught up in the emotional hype or drama of the situation because it will cloud your judgement. People call 9-1-1 because they are unable to control a problem and they expect you to be confident, calm and in control of yourself. Lastly, know what success looks like. If you want to strive and succeed in this profession, research, study and emulate the behavior, character and style of law enforcement leaders who have been successful in each phase of their career. Apply that practice to every aspect of your life.

Dominick, I sincerely wish you the best of luck in your career. Welcome to the Ocean Township Police Department. Always remember, live with honor and serve with pride.

Chief Rogalski thanked Township Administrator/Clerk Diane Ambrosio and the Township Committee for having the support of the Police Department to move forward with this hire.

**Oath of Office administered: Officer Dominick J. Van De Brook**

Dominick J. Van De Brook is sworn in by Deputy Mayor LoParo.

**Items for Discussion:**

**Bryant Road Park – Plan/Costs**

Matt Ambrosio, Superintendent of Public Works, discussed everyone was given a packet of the Bryant Road Park project and inquired if anyone has any questions.

Township Administrator/Clerk Ambrosio discussed the drawing Matt distributed is exactly what the Township Committee discussed. The Department of Public Works tried to save the restroom building but it could not be saved. The biggest decision at this time is should the Township build a new restroom

building, which will have to be 3-5 feet up in the air, or Superintendent Matt Ambrosio suggested the Township install a portable restroom trailer, which would have to be pulled in and out during storms.

Superintendent Matt Ambrosio discussed it is an upscale portable restroom on a trailer. It can be painted different colors and can be moved during storms to keep it from getting damaged. The cost to build a new restroom building is higher than the estimate in the packet, after talking to contractors. Little Egg and Freehold have the trailers and they are very happy with them as they can be pulled in and out, winterized and the maintenance is easy. I recommend the portable restroom trailer.

Township Administrator/Clerk Ambrosio discussed the trailers can be hooked up to water and sewer. They will have running water. It is more than just a portable toilet. It is cost-effective and will give the services the Township needs to provide. Barnegat rents one that is not hooked up to water/sewer and there is also one in Holgate.

Mayor Dodd discussed she likes the idea of moving the trailer during storms and would like to see one in person.

Superintendent Ambrosio discussed he will provide Mayor Dodd with exact locations. Superintendent Ambrosio recommends a single bathroom, however, the supplier offers baby changing stations, showers, heated, air conditioned, etc.

Committeeman Baulderstone inquired if the trailer is moved out for storms, how is the water and sewer disconnected.

Superintendent Ambrosio discussed it is a simple water connection like an RV. The water would be shut off on the outside, unscrew it and cap it. The sewer is similar, pulling the hose out and capping it or it could be cleaned out once a week like the Johnny on the Spot restrooms.

Committeeman Baulderstone discussed it is best to have the water and sewer connected. Committeeman Baulderstone inquired if a building has to be built 3-5 feet off the ground, how is handicap accessibility addressed.

Superintendent Ambrosio discussed an ADA ramp will have to be built to the entrance from the parking lot. The trailers come with portable aluminum ramps, which is included in the price.

Deputy Mayor LoParo inquired about leasing a restroom trailer and how long will it take to receive a purchased trailer.

Superintendent Ambrosio discussed the supplier has not yet responded to my request for a lease quote. It will take 3.5 months to receive a purchased trailer.

Township Administrator/Clerk Ambrosio recommended the Township purchase the trailer, due to all the money the Township will spend renting and leasing. Township CFO Rodney Haines had mentioned previously there is a restroom trailer at Parkertown Beach that is owned and they are happy with it. They pull it in and out for storms. The Township is anticipating opening the park in April so a decision needs to be made soon. The bid specifications for concession, non-motorized sports and possibly food trucks need to be submitted to the Township Attorney.

Deputy Mayor LoParo inquired if the food trucks can connect to the water and sewer.

Superintendent Ambrosio discussed, yes, if there is one food truck. Multiple food trucks would be a problem.

Township Administrator/Clerk Ambrosio discussed there is electric down at the park, for night events. The food truck would not need a generator running. The Township could have that electric metered. JCP&L pulled the electric from the pole to the demolished restaurant because they never paid their bill. The pole was in the middle of the road and was taken down. The electric would have to be installed from scratch from Demmy Avenue.

Mayor Dodd discussed electric is necessary. A generator would be annoying.

Superintendent Ambrosio discussed the Township would bring the electric to a meter at the site, and from that point, lights can be installed, the bathroom hooked up, plug ins, etc. Heat and air conditioning for the portable restrooms is \$650.00 extra. The current bathroom will be ripped out and replaced with a concrete slab. The trailer will be backed up onto the slab. If the trailer is hooked to water and sewer it will have to be secured to the ground. The bottom could be skirted. The Township Committee needs to pick a color. The layout is simple, a sink, toilet and baby changing station. I would like to keep it as neat and low-maintenance as possible. The trailers are very light. Two men can pick it up by the tongue and put it right into place. The stairs would be out the back and the tongue would be facing the chain link fence. Water and sewer is coming from Demmy Avenue.

Township Administrator Ambrosio discussed this item will be on the February 16 Township Committee meeting agenda. The Township Committee can view portable restrooms in person and make a decision on February 16<sup>th</sup>.

### **RVE – Computer Program/GIS/Resident Portal**

Township Administrator/Clerk Ambrosio discussed Kevin Zelinski, Remington & Vernick Engineers (RVE), has been the lead on the GIS Resident Portal project, to assist the residents and inside staff.

Mr. Kevin Zelinski discussed he has been working with the Township on a solution to assist the Township with documenting and tracking the day to day duties. Chris Gross, Remington and Vernick GIS Administrator, conducted a needs assessment last year with the Township's Department Heads and identified some needs and functionality issues. The top three (3) were the Department of Public Works work orders and resident requests, Construction and Zoning Letters of No Interest, documenting when it came in and tracking its progress to conclusion and the Tax Assessor 200 Foot Notifications that could be run more efficiently.

There is an ideal solution for the Township that is easy and user friendly with functionality of this tracking type system. The system is fully implemented, trained, supported and expandable. It allows the Township to train, grow and pull in other existing departments.

Mr. Chris Gross, Remington and Vernick (RVE) GIS Administrator, discussed RVE previously proposed to the Township a Citizen Problem Reporter which has a component that allows citizens to come in and submit work orders or notice things like potholes or a water leak. It was quickly determined that the Township needed asset management, fleet management and bringing in other non-spatial information. Cartegraph is the perfect program.

Frank Gargiulo, Business Sales for Cartegraph Systems LLC in Buffalo, NY. Mr. Gargiulo discussed the agencies he has brought on board are Vineland, Parsippany Troy Hills and Redbank. Mr. Gargiulo gave a Powerpoint presentation. Cartegraph is in its 26<sup>th</sup> year of business and is the only operations and asset management system in the industry that is GIS based that can handle any of your assets whether they are indoors, outdoors, above or below ground. Cartegraph works hand-in-hand with GIS technology, which RVE works with the Township on, and works in real time with that data for citizen requests, your work and your assets. The Township can visualize analytics from a map and the data to make smart decisions.

The biggest claim to fame for Cartegraph is that in our niche of work and asset management, if employees can't use the system as easily as writing it down on a piece of paper with a pen, they are not going to use it. It needs to be intuitive, simple, big buttons and easy to adopt. Cartegraph does everything itself. When you contact Cartegraph for anything, implementation, more users, support, customer success, all Cartegraph employees are based in the United States. Cartegraph handles its source coding, implementation and support itself. You will be working with Cartegraph directly.

In Vineland, Cartegraph is speaking with Edmunds on the finance side for inventory and procurement. Cartegraph can link up with any SCADA information the Public Works Department has. Workers in the field can easily see data on a tablet or an iPhone. Cartegraph handles fleet, equipment, mowers, tractors, anything and can take in the mileage and usage, which kicks off preventative maintenance and streamlines the operations for the Township.

Cartegraph is a very upfront and transparent company. There is live phone support 7am-7pm EST, live chat and a full-blown Cartegraph campus in the system.

Quint Pertzsch, Cartegraph Systems LLC, shared a presentation of daily work activities on the portal. A citizen can report an issue to the Township, for an example a pothole. The work order goes in, gets sent to transportation, they send a crew out, patch the pothole and the citizen is then notified that it has been taken care of.

When a Letter of No Interest is requested from a Citizen, there are multiple steps that need to happen. Cartegraph allows you to build out sequential tasks that can happen based on a call that comes in. When a phone call comes in, the Township can track the citizen's information for their request. To do that, you click on the "Create" button and walk through the friendly, easy to use Wizard, take the citizen's name, you can see if this citizen has called in before, his information is already listed in the portal, hit the "Next" button, the citizen's previous call history is listed, what they have called in about while they have been living in the Township. The employee can add to the citizen's issue list, type the location of the issue. As you type in the location, the portal is taking in all the Township's GIS information, you can put in notes about the caller, click "Finish" and "Save". A number of tasks will be created.

One click of the phone call from the citizen, generated a Letter of No Interest review for the different departments. Employees will be notified through the portal inspections assigned to them. The employee can enter their resources, how many hours spent on the task, equipment, material, click "Save" then "Complete". It is now marked complete. The employee's hourly wage is listed. Whoever is overseeing the task can see its progress at any given point and time. Files can be attached to the task, for example the Letter of No Interest application.

Users can ask to see where the different Letters of No Interest calls have come in. They are color coded in yellow.

Cartegraph support is built right into the system. There is an in-app Help button that will walk the users step-by-step throughout the different work processes. This can be configured to the Township's specific work flows. Assets are straight forward and standard to manage. Mr. Pertzsch displayed a Township road on the screen. How much life is left on the road is listed, how much money has been spent on the road, overall health of the road. Every asset the Township is maintaining, whether it is transportation related, water, sewer, storm, facility-related, the system can automatically calculate, by what the Township is entering, what is the condition of all assets. Every event done to this particular road can be tracked, every fire hydrant, every building. A filter can be run for every time the Township has crack-sealed this road, or number of fire hydrants painted in a certain time frame or accidents that have happened on a certain street.

Fleet is an inherent part of Cartegraph. All vehicles and equipment could include Police equipment, Fire equipment, vehicles. There is a picture of the vehicle in the system and a number of different costs. One is equipment usage. When a piece of equipment is taken out, there is a charge to it. It could be a per-hour charge. From a mechanic's standpoint, the Township spent \$23,000 on this between fuel integrations, parts, labor, etc. All attributes can be tracked and are configurable. All upcoming mechanic work due for this particular equipment can be seen. You can see where in the Township a particular vehicle or piece of equipment was used and which employees used it. Attachments could be a picture of the vehicle or owner's manual.

Cartegraph can run reports, query data, export reports and send them to the State. It is all configurable. You can build the system at whatever pace the Township needs. There is a module for FEMA. If you are using equipment for FEMA, you can track that to submit for reimbursement. There are standard out-of-the-box FEMA reports that come with it as well.

If there are things the Township wants to add, Cartegraph can teach you how to add them or they can be added by the support team. It is very easy to change layouts.

Township Administrator/Clerk Ambrosio discussed RVE has the Township's GIS mapping and all the Township's Clean Waters information, which is available for any in-house people. The Township has looked at GovPilot and PubWorks. Cartegraph integrates with Mitchell Humphrey. This is a starting point. As time goes on other departments can be added. The Clerk's office was not assessed, as it was important to move forward with Construction/Zoning, Public Works and Water/Sewer. This is one program that can handle all aspects.

Mr. Zelinsky discussed the cost is \$19,500 for the first year, all inclusive. RVE already has the GIS mapping, water assets, hydrants. The mapping piece would be integrated with this. This price will give the Township full implementation, support and expandability.

Township Administrator/Clerk Ambrosio discussed following year pricing depends on how many other modules the Township wants to add.

Deputy Mayor LoParo discussed the Township needs to know the long term costs before it is voted on.

Township Administrator/Clerk Ambrosio discussed there is so much more that needs to be done with water sewer applications. The Township needs to decide what applications they want to bring on board each year. It's important to get the Construction/Zoning on the system to where people can make applications and appointments. All the other programs were well over \$19,500.

Deputy Mayor LoParo inquired if the trucks will have trackers in them.

Township Administrator/Clerk Ambrosio discussed, no. The mileage would be entered. Employees using the gasoline system enter their mileage when they fill a vehicle with gas. This program integrates with all the programs the Township is currently using, gas system, Mitchell Humphrey and Edmunds.

Mr. Zelinsky discussed when the assessment was conducted with the Department Heads, a lot of departments are working independent. This program allows the data from one department to port over in the system to another department. It will increase the workflow and I think the cost will come down. Cartegraph takes the Township's forms and brings them into the system, for example the vehicle list from Superintendent Ambrosio. This is a customized solution for the Township of Ocean.

Deputy Mayor LoParo inquired how many Letters of No Interest does the Township do a year.

Township Administrator/Clerk Ambrosio discussed Cartegraph does not have that information yet. Letters of No Interest are done every day. Construction needs information from the Tax Utility and Public Works and if they are connected to water. This will track the day it is received and which department it is sent to. The complaints regarding this one item is it is taking 10 days to get it back. The user can see the process and if it is really taking 10 days to get it back.

Committeeman Baulderstone discussed it is probably around 300 Letters of No Interest per year for the whole town.

Township Administrator/Clerk Ambrosio discussed the Letter of No Interest is just one form. There are so many other forms for the public to fill out and submit. A payment module could also be integrated in the system.

Jim Oris, Remington & Vernick, discussed there are three (3) other Townships currently using this system. The Township can find out the modules they have chosen from the menu and come up with a cost for the following years. As time goes on and technology changes, prices can actually come down. The Township Committee can go on to those three Township's websites and click on how the citizen-facing part of the application looks.

Mr. Gargiulo discussed the \$19,500 includes the annual software subscription and the implementation for the Public Works project Diane submitted. The second year annual subscription for that project is \$10,000. The third year is usually a 2.5% or 3% increase in the contract. Year three is going to be roughly \$10,300. Cartegraph sells based on the number of users. If you increase users, they run roughly \$500 per user per year. Cartegraph is an open book. In the Cartegraph contract, there are most certainly yearly escalation caps. The agreement spells out what the Township will subscribe to and the scope of implementation. Cartegraph prides itself on being transparent.

Deputy Mayor LoParo inquired if RVE has assessed the Township's computers to implement this system.

Mr. Gargiulo discussed, yes. Cartegraph utilizes Amazon web services. You can log in from desktops, laptops, iPhones, iPads. As long as there is internet or cellular connectivity, this will work. It is completely web based and html5, which means it will work on any type of screen, big or small.

Mr. Zelinski discussed a comprehensive report of the assets was submitted to Diane. Cartegraph is a great hammer to add to the tool box. The Township will have a key to all the doors. You may not want the public to see some things, but Diane and Township Committee will see everything.

Deputy Mayor LoParo inquired how much help does the second year \$10,000 include.

Mr. Zelinski discussed once the initial implementation is complete, full support is 7am-7pm over the phone. Live chat East coast is 7am-8pm. It is unlimited. RVE will train the Township how to do it.

Mayor Dodd inquired who are the five users.

Mr. Zelinski discussed the five users would be Public Works, Construction/Zoning and Tax. Users identify as departments. Employees who enter information into the system would need a user license. Users are \$500 per year.

Township Administrator/Clerk Ambrosio discussed employees entering their mileage in the gas system are not users. The gas information is carried over to the Cartegraph program. The Township Committee is not going to decide today. I will be working with Kevin Zelinski, if you have any questions going forward.

### **Water/Sewer Overview**

Jim Oris, Township Utilities Engineer, discussed he has summarized some of the ordinances that effect sewer connections and mandatory sewer connections for property owners and new property owners and submitted options for an amendment that will provide clarity. There is a disconnect between the current mandatory sewer connection requirements and the current mandatory water connection requirements. One measures the building lot distance to the sewer line and the other measures the distance to the structure. Every town does it differently. There was not a consensus among the towns that I reviewed. The verbiage was the same, as if the same person wrote the ordinances. Over the years, towns are stealing language from other towns' ordinances.

Mr. Oris discussed his recommendation is at the next meeting, consolidate the ordinances under Chapter 400 and Chapters 405 and 445 would have the same revisions for now. The situation would be if your structure is 200 feet or more from a sewer line or a water line, you will not be required to connect, if you currently have well and septic. Currently the distance is 200 feet and it is the same connection requirement for sewer that you have now. The Township would only be modifying water. The mandatory water connection requirement was measured to the lot. In the example of Mr. Sommerville, his lot was an odd-sized shape and the water main stopped at his property so his lot was within 200 feet but his building was 600-700 feet away.

Mr. Oris recommends making it the same, measured to the structure and that we use 200 feet. Some towns use 200 feet. Other towns use 250 feet. Since the Township already has 200 feet, it will not be a shock to the residents. I had a brief conversation with Deputy Mayor LoParo about making it to the connection point of the house. If the Township Committee feels that is the appropriate thing to do, it just becomes more difficult to track as opposed to looking at Google Earth and seeing the distance from the building to the sewer or water line. If a resident can connect by gravity, regardless of the distance, they should connect. The intent is the Township is trying to get people off well and septic. Mr. Sommerville is 270 feet from the face of the building to the sewer line. The sewer line is very deep and he can make a connection by gravity and tie in as opposed to staying on septic. If a connection cannot be made by



gravity, then you can stay with your well and septic. That gives residents relief in the instances where they would have to put in a grinder pump or forced main.

One thing clarified in the ordinance is all new buildings and new construction would have to connect to the water and sewer. 151A Wells Mills Road went in front of the board and received approval. Due to their approvals, they would have to connect. Mr. Oris suggests the Township work in a hardship procedure that would be on a technical basis, not a Township Committee basis, that the Utility Department could receive and make decisions on a waiver from this ordinance if residents can give the Utility Department technical background that demonstrates that due to the unique nature of their situation they simply cannot connect. It would be an engineering-based decision.

Deputy Mayor LoParo discussed according to this, all new construction, if you are within 200 feet from the water, you have to connect.

Mr. Oris discussed, correct, unless they submit a waiver requirement. Also built into the ordinance will be if you are in the Pinelands or out of the sewer service area, then you will not be able to connect.

Committeeman Boulderstone inquired how many properties are not connected today that could be connected because service is available.

Mr. Oris discussed he used Google Earth and panned around Waretown and tried to pick out of aerial views structures that looked like they were more than 200 feet. There is a handful on Wells Mills Road.

Township Attorney Dasti discussed it is less than 20 properties.

Mr. Oris discussed the 200 foot number works from an engineering standpoint. In most cases the requirement to install the sewer lateral is a quarter inch per foot. Over 200 feet is a 4 foot of drop in vertical elevation. When the sewer line ties into your septic it is usually 3 or 4 feet below ground already for frost protection. When you add that 200 feet, it puts you about 8 feet deep at the street, which is about how deep most normal sewer is for your sanitary sewer collection system. That is another reason why 200 feet makes sense. If you are within that bandwidth of 200 feet you really should be able to connect to gravity. Unless the sewer is unusually shallow, meaning you are at the very top end of the manhole run and you just can't get there.

Mr. Sommerville is 270 feet and up on a hill. He would be able to connect via gravity. If he looks for that Letter of No Interest when trying to sell the house, the Utility Department is going to receive that request and say he has to connect to sewer. If it cannot happen by gravity and he has to put in a forced main and small pump station and says it is too much money and he doesn't want to do that, then my choice would be submit for a hardship exemption and the Utility Department would make the final call. It is all based on the technical nature of how you connect. My recommendation is it would stay in the Utility Department and not the Township Committee. Little Egg Harbor pushes it to the Township Committee.

Township Administrator/Clerk Ambrosio discussed she likes the idea that the Utility Engineer would be the final say, as they have the technical knowledge.

Township Attorney Dasti discussed Mr. Oris' recommendation is the best one. The Utility Engineer is a professional that deals with this on a day-to-day basis. It is almost a C Hardship Variance in terms of the Municipal Land Use Law. If I have a property that is uphill and is 500 feet and I think it is impossible or

too expensive to do it and I show my specifications to the Utility Department and show a true hardship, it is best for it to be handled by a professional.

Mayor Dodd discussed she thinks it should be based on an engineering technical decision. The Township Committee members are not engineers.

Mr. Oris discussed I think Stafford Township has that system, where the Utility Department would notify property owners if they are required to connect. The Utility Department makes that decision.

Township Administrator/Clerk Ambrosio discussed Jim Oris, Township Attorney Dasti and myself will put together the final ordinances for the Township Committee to review prior to the February 16<sup>th</sup> meeting to determine if the ordinance is ready for a first reading.

**PUBLIC COMMENT:**

**Motion to open Public Comment** was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

John Petrosilli, Vessel Road, inquired if the restroom trailer at Bryant Road Park will be located where the building is now, will it be accessible 24 hours a day 7 days a week and will there be a fence around it.

Superintendent Ambrosio discussed he is recommending it be placed where the building is now. The Police open the bathrooms in the morning and lock them at night. On the back side of Demmy Avenue will be a 3 foot chain link fence. On the front side will be a split rail fence.

Township Administrator/Clerk Ambrosio discussed the parking lot will remain open and the walking path will remain open. The Township's parks are open dawn to dusk. Bryant Road Park should stick to that schedule unless there is an event.

Deputy Mayor LoParo discussed he is in favor of locking the bathrooms at night.

Mr. Oris discussed he was involved in the Little Egg Harbor bathroom trailer purchase. It worked out very well. They first used it at the recreation complex and moved it to Parkertown when they built buildings for their bathrooms. The unit has been around for years. It's very useful if you need it at other locations.

**Motion to close Public Comment** was moved by Deputy Mayor Loparo, seconded by Committeeman Baulderstone.

Roll Call: Baulderstone: Yes, LoParo: Yes, Dodd: Yes

**Motion to approve** Meeting Minutes of December 22, 2020 and January 1, 2021 was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.

Roll Call; Baulderstone: Yes, LoParo: Yes, Dodd: Yes

**Consent Agenda**

**The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately.**

- 2021-95 Resolution appointing Ryan R. North as a Special Police Officer Class II for the Ocean Township Police Department – Salary compensation \$15.00 per hour
- 2021-96 Resolution appointing Thomas P. Tropea is hereby appointed as an Ocean Township Police Department Dispatcher starting on February 4<sup>th</sup> – Salary Compensation \$13.00 per hour
- 2021-97 Resolution authorizing the canceling of taxes and authorizing a refund for a Totally Disabled Veterans Tax Exemption for 30 Cape May Court in the amount of \$3,407.07
- 2021-98 Resolution authorizing the refund to Trystone Capital Assets LLC in the amount of \$995.90 for certificate erroneously sold at tax sale with legal interest
- 2021-99 Resolution authorizing the refund to Michael McMillan in the amount of \$413.59 for certificate erroneously sold at tax sale with legal interest
- 2021-100 Resolution authorizing the refund to Michael McMillan in the amount of \$863.87 for certificate erroneously sold at tax sale with legal interest
- 2021-101 Resolution authorizing the refund to Michael McMillan in the amount of \$213.78 for certificate erroneously sold at tax sale with legal interest
- 2021-102 Resolution authorizing the refund to Michael McMillan in the amount of \$226.55 for certificate erroneously sold at tax sale with legal interest
- 2021-103 Resolution authorizing the refund to Michael McMillan in the amount of \$1,981.31 for certificate erroneously sold at tax sale with legal interest
- 2021-104 Resolution authorizing the refund to US Bank Cust/Pro Cap8/Pro Cap in the amount of \$393.67 for certificate erroneously sold at tax sale with legal interest
- 2021-105 Resolution authorizing the back billing for a broken meter at 113 Illinois Avenue in the amount of \$292.79
- 2021-106 Resolution of the Township of Ocean, County of Ocean, State of New Jersey, authorizing the Execution of the Fourth Amendment to the Telecommunications site lease agreement with T-Mobile Northeast, LLC
- 2021-107 A Resolution of the Township of Ocean, County of Ocean, State of New Jersey, Authorizing the Execution of Shared Services Agreement with the County of Ocean Pursuant to N.J.S.A. 40:8A-1 et. seq., for the Prosecutor's Program

**Motion to approve - Resolutions 2021-95 through 2021-107**

Motion to approve was moved by Deputy Mayor LoParo, seconded by Committeeman Boulderstone.  
Roll Call; Boulderstone: Yes, LoParo: Yes, Dodd: Yes

**Motion to Approve: American Red Cross Blood Drive – January 5, 2021.**

Motion to approve was moved by Deputy Mayor LoParo, seconded by Committeeman Boulderstone.  
Roll Call; Boulderstone: Yes, LoParo: Yes, Dodd: Yes

**Next Scheduled Meetings**

February 16, 2021 – 6:00 PM (Zoom)

\*\*March 4, 2021 – 10:00 am Workshop/Regular Business Meeting

\*March 16, 2021 – 6:00 PM

*\*Possible Zoom Meeting – determined closer to meeting.*

*\*\*Can be canceled.*

**Adjournment**

Motion to adjourn meeting was moved by Deputy Mayor LoParo, seconded by Committeeman Baulderstone.

Roll Call; Baulderstone: Yes, LoParo: Yes, Dodd: Yes

Signed and Submitted:

\_\_\_\_\_  
Diane B. Ambrosio, RMC  
Municipal Clerk

\_\_\_\_\_  
Date