

**MEETING MINUTES**

**TOWNSHIP OF OCEAN  
COUNTY OF OCEAN  
WARETOWN, N. J.**

**REORGANIZATION MEETING:**                      **January 4, 2022**    **6:00 pm**

**CALL TO ORDER:** by Municipal Clerk, Diane B. Ambrosio, RMC:

**JANUARY 4, 2022**    **BAULDERSTONE**     **X**        **DODD**     **X**        **LOPARO**     **X**    

**FLAG SALUTE:**

**INVOCATION/PRAYER FOR THE NEW YEAR:** Township Administrator/Clerk Ambrosio invited Pastor Dawn R. Corlew, Waretown United Methodist Church, to give the invocation and prayer for the New Year.

**STATEMENT:** Pursuant to the provisions of the New Jersey Open Public Meetings Act, adequate notice of this meeting was properly provided by sending copies of the Notice of Meeting to two newspapers The Press of Atlantic City and the Asbury Park Press. The Notice was posted at the office of the Township Clerk and on the bulletin board in the Administration Building.

**OATH OF OFFICE ADMINISTERED:**

**OATH OF OFFICE** to Committeewoman Lydia M. Dodd, who was elected for a three-year term. Lydia M. Dodd is sworn in by Township Clerk Ambrosio.

**NOMINATION FOR MAYOR/CHAIRPERSON for the year 2022:**

Committeeman Ken Baulderstone nominated Ben LoParo for the office of Mayor/Chairperson for the year 2022. Lydia Dodd seconded the nomination.  
Roll Call: Baulderstone: Yes, Dodd: Yes, LoParo: Yes

**OATH OF OFFICE** administered to Mayor/Chairperson for the year 2022.

Ben LoParo is sworn in by Township Clerk Ambrosio.

**MEETING OFFICIALLY turned over to Chairperson/Mayor:**

**NOMINATION FOR DEPUTY MAYOR/DEPUTY CHAIRPERSON for the year 2022:**

Committeewoman Lydia Dodd nominated Ken Baulderstone for the office of Deputy Mayor/Deputy Chairperson for the year 2022. Mayor Ben LoParo seconded the nomination.  
Roll Call: Baulderstone: Yes, Dodd: Yes, LoParo: Yes

**OATH OF OFFICE** administered to Deputy Mayor/Deputy Chairperson for the year 2022.

Ken Baulderstone is sworn in by Township Clerk Ambrosio.

**RESOLUTION NO. 2022-1 – Resolution Appointing Christopher J. Dasti as Township Attorney and Morgan Engineering as Special Engineer for the year 2022**

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.  
Roll Call: Baulderstone: Yes, Dodd: Yes, LoParo: No

Township Administrator/Clerk Ambrosio invited Mr. Dasti to join the Committee at the desk as the Township Attorney.

**RESOLUTION NO. 2022-2 – Resolution appointing Professionals for the year 2022 in accordance with N.J.S.A. 40:11-1 et. seq.**

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

**CONSENT AGENDA**

The below listed items are considered to be routine by the Township Committee of the Township of Ocean and will be enacted by one motion. There will be no formal discussion of these items. If discussion is desired, this item will be removed from the consent agenda and will be considered separately

- 2022-3 Resolution authorizing Committeewoman Lydia Dodd as Chairperson/Liaison for Administration, Construction & Zoning, Historical Society Greenbriar Oceanaire Homeowners, Environmental/Green Team, Health Commissioner
- 2022-4 Resolution authorizing Committeeman Kenneth Baulderstone as Chairperson/Liaison for Department of Public Works, Senior Advisory, Special Events, Fire Department, First Aid, Planning/Redevelopment
- 2022-5 Resolution authorizing Committeeman Benjamin LoParo as Chairperson/Liaison for Police Department, Municipal Court, Homeowners Association, Municipal Alliance, Recreation, School District
- 2022-6 Resolution of the Township of Ocean, County of Ocean, State of New Jersey, providing dates of the Township Committee Meetings and designating official newspapers for the year 2022
- 2022-7 Diane B. Ambrosio, RMC – Redevelopment Secretary, Election Officer, Employee Insurance Rep/Affordable Care Act Coordinator
- 2022-8 Diane B. Ambrosio, RMC – Public Agency Compliance Officer
- 2022-9 Diane B. Ambrosio, RMC, and Jeanne Broadbent Keepers of the Poor
- 2022-10 Michele Giardino – Deputy Clerk, Board of Health Secretary, Employee Insurance Rep and Animal Licensing Official
- 2022-11 Michele Damato - Administrative Assistant, Special Events and Environmental Commission Recording Secretary
- 2022-12 Marleen Miller – Treasurer/Payroll
- 2022-13 Mary Blood – Certified Qualified Purchasing Agent
- 2022-14 Mary Blood – Payroll
- 2022-15 Mary Ellen Brown – Part-Time Accounting Clerk/Purchasing
- 2022-16 Amber L. Bird – Principal Billing Clerk
- 2022-17 Jeanne Broadbent – Recreation Director- Shared Service Barnegat Township of Ocean Municipal Alliance Coordinator, Secretary to Senior Advisory Committee
- 2022-18 Lorraine Clune – Zoning Officer, Secretary, Planning Board, Code Enforcement Officer
- 2022-19 Ashley Harper – Administrative Assistant Construction/Zoning
- 2022-20 Stephine Capaccio – Technical Assistant, Secretary Board of Adjustments
- 2022-21 Charles Hood– Part Time Electrical Sub code
- 2022-22 Ronald J. Pizar – Part Time Fire Sub code
- 2022-23 Elizabeth Copio – Police Records Clerk

- 2022-24 Mariann Siciliano –Police Administrative Assistant**
- 2022-25 Police Telecommunicators appointments**
- 2022-26 Matt Ambrosio – Superintendent of Public Works, Certified Recycling Coordinator, Community Forestry Clean Communities Coordinator and Storm Water Management Coordinator**
- 2022-27 Daniel Kehoe – Foreman Department of Public Works, Community Forestry**
- 2022-28 Shane Gederberg – Foreman Department of Public Works/Utility and Operator of Record**
- 2022-29 Department of Public Works appointments**
- 2022-30 Steve Millette, Court Administrator, Alexa Eppolito- Deputy Court Administrator, Mariann Carricarte, Court Recorder**
- 2022-31 School Crossing Guard – Warren R. Schmidt, Assistant Crossing Guard – Walter Mankowski**
- 2022-32 Raymond Hall – Part-Time -Field Inspector - Tax Assessor’s Office**
- 2022-33 Martin Lynch – COAH Officer, Laurie Clune, COAH Officer and Township Housing Liaison**
- 2022-34 Diane Ambrosio Fund Commissioner for the Ocean County JIF**
- 2022-35 Appointing a fill-in Plumbing and Electrical Sub code for the Township of Ocean for the year 2022**
- 2022-36 Resolution appointing Diane B. Ambrosio and Michelle Damato as Right-to-Know Officers**
- 2022-37 Resolution authorizing Policies and Procedures for areas of OSHA**
- 2022-38 Resolution authorizing Recording Secretary Salaries for 2022**
- 2022-39 Resolution authorizing fixing salaries for the year 2022**
- 2022-40 Resolution authorizing Finance Department and Municipal Clerk to work in accordance with the Township of Ocean’s Cash Management Plan**
- 2022-41 Resolution authorizing Finance Department and Municipal Clerk to work in accordance with the Township of Ocean’s Auditors to re-establish the Township’s escrow accounts**
- 2022-42 Resolution authorizing Finance Department and Municipal Clerk to work in accordance and authorize money held in trust accounts with New Jersey qualified banks/depositories**
- 2022-43 Resolution authorizing the Tax Collector to utilize TD Bank for all money collected**
- 2022-44 Resolution authorizing the Finance Department and Municipal Clerk to authorize resolutions and signature cards required by depositories**
- 2022-45 Resolution authorizing CMFO, Comptroller, Treasurer of the Township of Ocean to establish escrow account throughout the year**
- 2022-46 Resolution authorizing Home Depot procurement cards**
- 2022-47 Resolution authorizing electronic transfers to NJ Div. of Pensions**
- 2022-48 Resolution authorizing petty cash funds for the year 2022 as approved by New Jersey Division of Local Government Services**
- 2022-49 Resolution authorizing an agreement with certain approved state contracts for the year 2022**
- 2022-50 Resolution authorizing house vendor accounts for the year 2022**
- 2022-51 Resolution authorizing Walmart procurement cards**
- 2022-52 Resolution authorizing Lowes’s procurement cards**
- 2022-53 Resolution authorizing Tractor Supply account**
- 2022-54 Resolution authorizing Shop Rite account**
- 2022-55 Resolution authoring electronic procurement with Fedex, UPS, Amazon, State of NJ**

- 2022-56** Resolution authorizing change accounts for the year 2022
- 2022-57** Resolution authorizing fixed assets
- 2022-58** Resolution authorizing fixing the rate of interest to be charged on delinquent taxes of assessments to include new provisions of the law
- 2022-59** Resolution authorizing tax receivership pursuant to N.J.S.A 54:4-123
- 2022-60** Resolution authorizing Tax Collector N.J.S.A. 40A: 5-17 allows for the cancellation of property tax refunds or delinquent amounts in the amounts of less than \$10.00
- 2022-61** Resolution authorizing the hiring of temporary personnel
- 2022-62** Resolution authorizing the prompt payment of bills and other mandatory expenses
- 2022-63** Resolution authorizing the appointments of Municipal Registrar, Diane B. Ambrosio and Deputy Registrar, Michele Giardino
- 2022-64** Resolution establishing Rules and Regulations for Meetings of the Township Committee of the Township of Ocean
- 2022-65** Resolution of the Township of Ocean, County of Ocean, State of New Jersey Adopting Procedures for remote public meetings held during a declared emergency
- 2022-66** Resolution authorizing the Township Tax Assessor or the Township Attorney as agents in filing petitions of appeal/complaints to the Ocean County Tax Board
- 2022-67** Resolution authorizing Jason Worth as Assistant Zoning Officer and Bulkhead Engineer for Calendar year 2022
- 2022-68** Resolution authorizing James Oris as a consultant for Construction/Zoning/Department of Public Works for Calendar year 2022
- 2022-69** Resolution authorizing the appointments to the Board of Health
- 2022-70** Resolution authorizing the appointments of the Environmental Commission
- 2022-71** Resolution authorizing the appointments of the Green Team
- 2022-72** Resolution authorizing the appointments of the Senior Advisory
- 2022-73** Resolution authorizing the appointments of the Economic Development Committee
- 2022-74** Resolution authorizing the appointments of the Municipal Alliance
- 2022-75** Resolution authorizing the appointments to the Board of Adjustment
- 2022-76** Resolution authorizing the appointments to the Planning Board
- 2022-77** Resolution authorizing the appointments to the Special Events Committee
- 2022-78** Resolution approving new signature cards for bank accounts
- 2022-79** Resolution appointing members to the Pinelands Municipal Council
- 2022-80** Resolution authorizing the Township of Ocean to participate in the Defense Logistics Agency Law Enforcement Support Office, 1033 program to enable the Township of Ocean to request and acquire excess Department of Defense Equipment
- 2022-81** Resolution authorizing the Township Municipal Clerk to advertise for an Administrative Assistant
- 2022-82** Resolution to affirm the Township of Ocean civil rights policy with respect to all officials, appointees, employees, prospective employees, volunteers, independent contractors, and members of the public that come into contact with municipal employees, officials, and volunteers
- 2022-83** Resolution of the Township of Ocean, County of Ocean, State of New Jersey urging Governor Murphy, New Jersey Turnpike Authority and South Jersey Turnpike Authority to reconsider the increase in tolls to the Garden State Parkway, the New Jersey Turnpike and Atlantic City Expressway
- 2022-84** Resolution authorizing the hiring of Ryan Parks as a part-time training Telecommunicator starting January 13, 2022

**2022-85      Resolution authorizing the appointments to the Plan Endorsement Advisory Committee for 2022**

**Motion to approve Consent Agenda Resolutions 2022-3 through 2022-85**

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.  
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

**RESOLUTION NO. 2022-86 authorizing the hiring of part-time employees**

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.  
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Abstain

**RESOLUTION NO. 2022-87 authorizing the 2022 Temporary Operating Budget for the Current and Utility operating budgets**

Motion to approve was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.  
Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

**COMMENTS FROM MAYOR & TOWNSHIP COMMITTEE:**

Due to an abundance of caution in keeping the meeting and people together in this room for the shortest amount of time today, the Township Committee members will not be giving reports today.

The Police Oath Ceremony for new Sgt. Matelski and Police Officer North will take place on January 18<sup>th</sup>.

Mayor LoParo thanked Deputy Mayor Baulderstone and Committeewoman Dodd for nominating him as Mayor. It is appreciated.

**PUBLIC COMMENT:**

**Motion to open Public Comment** was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Ken Fekete, 58 Beacon Drive, discussed he was appointed to the Environmental Commission a few months ago and was told he would be reappointed and inquired who the liaison is to the Environmental Commission and what is the Environmental Commission planning for this year.

Committeewoman Dodd discussed she is the liaison to the Environmental Commission.

Township Administrator/Clerk Ambrosio discussed Environmental Commission meetings are the Monday before the first Thursday of the monthly Planning Board meetings. The Environmental Commission could not meet in January due to the first Monday before the first Thursday is before the Reorganization Meeting of the Planning Board. The Township will reach out to Don Lippincott, the last Chairperson, and all the members to see when everyone can meet.

Mr. Fekete discussed there has not been an Environmental Commission meeting since 2019. There are enough issues that need to be addressed and considered, Barnegat Bay Lagoons, Ocean Wind Farms, Forked River Power Plant status, the Shade Tree Commission, Grants and the Lantern Fly.

Township Administrator/Clerk Ambrosio discussed that is correct, due to COVID and restrictions.

Township Attorney Dasti discussed the Commission is a separate Board. The Township Committee does not tell them when or not to meet. They set their own schedule. The Environmental Commission can decide not to meet if a quorum cannot be met.

Mr. Fekete discussed the radar speed sign on Wells Mills Road has not been functioning for a year or two.

Committeewoman Dodd discussed the Township is addressing it.

Township Administrator/Clerk Ambrosio discussed the Township obtained a reasonable price from a company for the radar speed sign. As soon as the budget is online, the Township Committee has authorized the purchase of the sign.

John Petrosilli, Bay Haven, congratulated Committeewoman Dodd for being re-elected and congratulated Mayor LoParo and Deputy Mayor Baulderstone on their nominations. Have a good year.

Joan Tredy, 131 Englewood Avenue, congratulated and thanked Mayor LoParo, Deputy Mayor Baulderstone, Committeewoman Dodd and Township Administrator/Clerk Ambrosio for all they manage to do in the amount of time they are given to do it and especially how innovative they have to be. God Bless.

**Motion to close Public Comment** was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

### **RESOLUTION 2022-88**

**RESOLUTION OF THE TOWNSHP COMMITTEE OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING RYAN R. NORTH AS FULL\_TIME PATROL OFFICER OF THE TOWNSHIP OF OCEAN POLICE DEPARTMENT**

**Motion to approve Resolution 2022-88** was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

### **RESOLUTION 2022-89**

**RESOLUTION OF THE TOWNSHP COMMITTEE OF THE TOWNSHIP OF OCEAN, COUNTY OF OCEAN, STATE OF NEW JERSEY, APPOINTING MICHAEL D. MATELSKI AS SERGEANT OF THE TOWNSHIP OF OCEAN POLICE DEPARTMENT**

**Motion to approve Resolution 2022-89** was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Next Scheduled Meetings – Township Committee

Tuesday – January 18, 2022 – 6:00 PM

Thursday – February 3, 2022 – 10:00 AM

Tuesday, February 15, 2022– 6:00 PM

Mayor LoParo welcomed Ryan North to the Ocean Township Police Department and congratulated Sgt. Matelski on his promotion.

**ADJOURN REORGANIZATION MEETING**

Motion to adjourn was moved by Deputy Mayor Baulderstone, seconded by Committeewoman Dodd.

Roll Call: Dodd: Yes, Baulderstone: Yes, LoParo: Yes

Signed and Submitted:

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Diane B. Ambrosio, RMC  
Municipal Clerk

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Date