



# Ocean Township Police Department

Committed to Serving and Protecting the Citizens of Ocean Township

50 Railroad Avenue Waretown, New Jersey 08758  
Telephone (609)639-4007 • Fax: (609)693-8392

Michal J. Rogalski  
Chief of Police

## Junior Police Academy

Class #12

APPLICATION

July 8 - 12, 2024

### Applicant Information:

Name \_\_\_\_\_  Male or  Female

Address \_\_\_\_\_

House Number, Street, City, State, and Zip

Current Grade:  4<sup>th</sup>  5<sup>th</sup>  6<sup>th</sup> (check one)

This is my  1<sup>st</sup>  2<sup>nd</sup>  3<sup>rd</sup> time attending the police academy. (check one)

*(Please circle only one shirt and only one short size)*

T-Shirt size (Adult Size) S M L XL Shorts size (Adult Size) S M L XL

T-Shirt size (Youth Size) S M L XL Shorts size (Youth Size) S M L XL

**FEE TO JOIN : \$100.00 (to be submitted with the application)**

**Please make check payable to the TOWNSHIP OF OCEAN – In the Memo line of the check put JPA with the name of the child attending.**

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### Parent/Guardian Information:

Mother's Name \_\_\_\_\_ Father's Name \_\_\_\_\_

Address \_\_\_\_\_

House Number, City, State, and Zip

Home Telephone # \_\_\_\_\_ Cell Phone # \_\_\_\_\_

E-mail Address \_\_\_\_\_

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### Emergency Contact Information:

Name \_\_\_\_\_ Relationship \_\_\_\_\_

Address \_\_\_\_\_

House Number and Street, City, State, and Zip

Contact Phone Number(s) \_\_\_\_\_

**Family Physician:**

Name \_\_\_\_\_ Telephone # \_\_\_\_\_

Address \_\_\_\_\_  
House Number and Street, City, State, and Zip

Last Visit \_\_\_\_\_ Reason \_\_\_\_\_

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**Medical Questionnaire: Please answer all questions:**

1. Is your child being seen for medical reasons now? If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

2. Does your child have any allergies? If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

3. Has your child ever been hospitalized? If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

4. Does your child have high blood pressure? If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

5. Does your child suffer from any heart problems? If yes, please explain.

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

6. Has your child ever suffered from Heat Exhaustion and / or Heatstroke?

\_\_\_\_\_  
\_\_\_\_\_  
\_\_\_\_\_

7. Are there any medical problems or disabilities that may affect your child during this event? If yes, please explain.

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8. Does your child have a learning disability? (We want to make this experience memorable and this knowledge will help us do that.)

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9. If your child should become ill and need attention, what hospital should be used? However, please be advised that the ultimate decision may ly with the medical personnel at the scene.

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10. Is your child taking any medications? (Prescription or over the counter)

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**Parents:**

I understand that the health history statement is true and that my child is able to participate in the Ocean Township Junior Police Academy. I further grant permission for my child to participate in all physical activities to be held by the OTPD Junior Police Academy.

Print Name: \_\_\_\_\_ Signature: \_\_\_\_\_

Date: \_\_\_\_\_ Relationship to Child: \_\_\_\_\_



## **CODE OF CONDUCT**

1. There will be no use and / or possession of tobacco products, alcohol, or drugs on academy property. Anyone found to be in violation of this code will be immediately dismissed and appropriate actions will be taken.
2. Student recruits are required to arrive between 7:40 A.M. and 7:55 A.M. Morning formation will be at 8:00 A.M. SHARP each day. Parents/Guardians can pick up recruits following the end of the daily scheduled events. Dismissal times are strictly adhered to, therefore the pickup of recruits should coincide accordingly.
  - Pick up Monday, Tuesday, Wednesday and Thursday (week of July 8<sup>th</sup>) will be at 4pm
  - Pick up Friday (July 12<sup>th</sup>) will be earlier and is T.B.D. at this time.
  - Graduation is T.B.D.
3. Student recruits are required to adhere to all academy rules and regulations, policies, and procedures.
4. Student recruits are required to follow the directions and orders of the academy staff for their safety at all times. No recruits will leave the classroom, fitness areas, or academy grounds without permission from the academy instructors.
5. Should a student become ill or injured, he/she is expected to report immediately to the instructor.
6. Use of obscene, vulgar or profane language will not be tolerated.
7. When an instructor, guest speaker, or adult enters a room all recruits will stand at attention with their hands at their sides.
8. When asking a question or speaking, the recruit will stand if sitting, state "Sir/Ma'am", state their name, advise that they have a question, await Instructor verbal response, and then continue with the verbal communication.
9. All student recruits will answer the instructors, guest speakers, and adults at the academy with "Yes Sir/Ma'am or "No Sir / Ma'am.

**Student recruits will conduct themselves in a professional manner at all times.**

### **Dress Code**

This academy has been developed to give each recruit the best possible learning experience. Therefore, it is necessary that recruits present themselves in a neat and well-groomed manner. T-shirts and shorts will be issued and must be worn. Recruits must wear athletic sneakers daily. Hair must be kept neat and not a distraction to other recruits. Wearing of jewelry is prohibited with the exception of a wristwatch.

### **Student Behavioral Contract**

The purpose of this contract is to inform the recruit that he/she must comply with all the provisions of the Ocean Township Junior Police Academy and to the specific terms set forth in the contract. The recruit understands that due to the nature of this academy there will be a "Zero Tolerance" rule in affect. Undesirable conduct such as horseplay, bullying, or rude behavior to fellow recruits/instructors are a violation of the recruit code of conduct and will result in removal of the recruit from the academy. This contract is in effect for the safety of all recruits and the maintenance of discipline and order. This contract represents an agreement by the recruit and that he/she has read the code of conduct, the recruit agrees to adhere to this code of conduct at all times at home, in school, and at the academy.

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Signature or Parent/ Guardian

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Signature of Student Recruit

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Date



## **Hold Harmless Agreement**

I, the undersigned Parent/Guardian residing at \_\_\_\_\_, Ocean Township, do hereby allow my son/daughter to attend the Ocean Township Junior Police Academy. In consideration of allowing him/her to participate in the above named program, I voluntarily and knowingly release and discharge the Ocean Township Police Department Junior Police Academy and all the instructors and participants in this program as well as all others who may be liable from all claims, present and future, known or unknown, in any matter arising out of his/her participation in the Junior Police Academy.

I also acknowledge that (Child's Name) \_\_\_\_\_ has no limited medical conditions and is fully capable of participating in the program. This Hold Harmless Agreement is a testament to my understanding to the above and evidenced by my signature.

By signing this agreement, I also give the Ocean Township Police Department permission to take pictures of the attending participants during events of the Academy for the purpose of memorializing this program. Pictures will be taken, in part, for a class picture, making of a CD, for attending recruits, and released to the media outlets that provide coverage of the events.

Signature: \_\_\_\_\_ Date: \_\_\_\_\_

Print Name: \_\_\_\_\_



## Junior Police Academy -Release Authorization-

Parent/Legal Guardian Release & Consent Form  
Publication of Photography, Video, Voice, Image and Name

**Print:** Participant & Parent(s)/ Legal Guardian(s) Name(s)

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This form applies to recruits, students and / or participants who may be photographed or filmed during one or more activities of the Ocean Township Junior Police Academy. Appropriate signatures on this form will permit and allow the publication of the photographs, videos, images and names of the recruits, students and / or participants' and the same to be used by the Ocean Township Junior Police Academy for the purposes of promotion, including but not limited to newspapers, television, social media (i.e. Ocean Township Police Department Facebook Page)

I hereby grant and authorize the Ocean Township Junior Police Academy and their affiliates to use and / or publish the following information:

My Name  
My Photo  
Any Video/Audio  
E-mail address  
My Phone number  
My Mailing address  
Other

We hereby assign and grant to the Ocean Township Junior Police Academy and their affiliates the right and permission to use and /or publish the above, and I hereby release the Ocean Township Junior Police Academy and their affiliates and hold them harmless from any and all liability and give up any and all claims and rights from such use, publication and the like.

I hereby authorize the reproduction, sale, copyright, exhibit, broadcast, electronic storage and/or distribution of the above, without limitation, and at the discretion of the Ocean Township Junior Police Academy, and I specifically waive any right to any compensation, payment or royalties we may have for any of the foregoing.

I understand and agree to the terms of this release and Consent Form.

Parent/Legal Guardian signature: \_\_\_\_\_ Date: \_\_\_\_\_

(Participants) Name: \_\_\_\_\_



### **Contact Information**

#### **Ocean Township Police Department**

**50 Railroad Ave.  
Waretown, NJ 08758  
609-693-4007**

#### **Ocean County Training Center**

**200 Volunteer Way  
Waretown, NJ 08758  
609-242-8450  
1-800-723-2088**

Dismissal: If your child will be leaving the academy with another recruits guardian, please advise academy staff in writing each day so we can keep track of dismissal. If your child needs to leave early, please advise academy staff in writing so we can make sure your child is ready for dismissal when you arrive.

If your child cannot make the academy on a certain date, please notify The Ocean Township Police Department Communications at 609-693-4007 as soon as possible so academy staff can be advised. We make every effort to not begin instruction in the beginning of the day until every recruit is present. This is why we request that each child arrives at the academy between 7:40 A.M. and 7:55 A.M.

In case of an emergency, if your child needs to be picked up early, please contact Ocean Township Police Department Communications at 609-693-4007 and they will notify academy staff.